

# GRANTS SCRUTINY SUB-COMMITTEE

---

Wednesday, 29 June 2016 at 5.30 p.m.

Room C1, Town Hall, Mulberry Place, 5 Clove Crescent, London, E14  
2BG

This meeting is open to the public to attend.

**Members:**

Chair: Cllr Pierce

Vice-Chair:

Cllr Peter Golds, Cllr Harrisson, Cllr Mukit and Cllr Oliur Rahman

**Deputies**

Cllr Alam, Cllr Ali, Cllr Chapman, Cllr Khan, Cllr Uddin and Cllr Wood

Contact for further enquiries:

Kate Boulter, Democratic Services

1st Floor, Town Hall, Mulberry Place, 5 Clove Crescent, E14 2BG

Tel: 020 7364 6695

E-mail: [kate.boulter@towerhamlets.gov.uk](mailto:kate.boulter@towerhamlets.gov.uk)

Web: <http://www.towerhamlets.gov.uk/committee>

Scan this code  
to your mobile  
phone to view  
Committee  
website.

## **APOLOGIES FOR ABSENCE**

### **1. DECLARATIONS OF DISCLOSABLE PECUNIARY INTERESTS**

To note any declarations of interest made by Members, including those restricting Members from voting on the questions detailed in Section 106 of the Local Government Finance Act, 1992. See attached note from the Monitoring Officer. (Page 1-4)

### **2. APPOINTMENT OF VICE-CHAIR**

### **3. MINUTES OF THE PREVIOUS MEETING**

To note that this is the first meeting of the Sub-Committee.

### **4. TERMS OF REFERENCE - TO FOLLOW**

### **5. DEVELOPING THE WORK PROGRAMME (WORKSHOP)**

### **6. REPORTS FOR CONSIDERATION**

#### **6 .1 Local Affordable Housing Grants - to follow**

#### **6 .2 Whitechapel Road - to follow**

#### **6 .3 Annual Report on the Event Fund Awards 2015-16 (Pages 5 - 88)**

To note the annual report.

#### **6 .4 Can Do Outcomes - to follow**

#### **6 .5 MSG 2015/18 Performance Report - to follow**

### **7. ANY OTHER BUSINESS WHICH THE CHAIR CONSIDERS TO BE URGENT**

# Agenda Item 1

## **DECLARATIONS OF INTERESTS - NOTE FROM THE MONITORING OFFICER**

This note is for guidance only. For further details please consult the Members' Code of Conduct at Part 5.1 of the Council's Constitution.

Please note that the question of whether a Member has an interest in any matter, and whether or not that interest is a Disclosable Pecuniary Interest, is for that Member to decide. Advice is available from officers as listed below but they cannot make the decision for the Member. If in doubt as to the nature of an interest it is advisable to seek advice **prior** to attending a meeting.

### **Interests and Disclosable Pecuniary Interests (DPIs)**

You have an interest in any business of the authority where that business relates to or is likely to affect any of the persons, bodies or matters listed in section 4.1 (a) of the Code of Conduct; and might reasonably be regarded as affecting the well-being or financial position of yourself, a member of your family or a person with whom you have a close association, to a greater extent than the majority of other council tax payers, ratepayers or inhabitants of the ward affected.

You must notify the Monitoring Officer in writing of any such interest, for inclusion in the Register of Members' Interests which is available for public inspection and on the Council's Website.

Once you have recorded an interest in the Register, you are not then required to declare that interest at each meeting where the business is discussed, unless the interest is a Disclosable Pecuniary Interest (DPI).

A DPI is defined in Regulations as a pecuniary interest of any of the descriptions listed at **Appendix A** overleaf. Please note that a Member's DPIs include his/her own relevant interests and also those of his/her spouse or civil partner; or a person with whom the Member is living as husband and wife; or a person with whom the Member is living as if they were civil partners; if the Member is aware that that other person has the interest.

### **Effect of a Disclosable Pecuniary Interest on participation at meetings**

Where you have a DPI in any business of the Council you must, unless you have obtained a dispensation from the authority's Monitoring Officer following consideration by the Dispensations Sub-Committee of the Standards Advisory Committee:-

- not seek to improperly influence a decision about that business; and
- not exercise executive functions in relation to that business.

If you are present at a meeting where that business is discussed, you must:-

- Disclose to the meeting the existence and nature of the interest at the start of the meeting or when the interest becomes apparent, if later; and
- Leave the room (including any public viewing area) for the duration of consideration and decision on the item and not seek to influence the debate or decision

When declaring a DPI, Members should specify the nature of the interest and the agenda item to which the interest relates. This procedure is designed to assist the public's understanding of the meeting and to enable a full record to be made in the minutes of the meeting.

Where you have a DPI in any business of the authority which is not included in the Member's register of interests and you attend a meeting of the authority at which the business is considered, in addition to disclosing the interest to that meeting, you must also within 28 days notify the Monitoring Officer of the interest for inclusion in the Register.

**Further advice**

For further advice please contact:


Melanie Clay, Corporate Director of Law, Probity & Governance & Monitoring Officer,  
Telephone Number: 020 7364 4800

## APPENDIX A: Definition of a Disclosable Pecuniary Interest

(Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, Reg 2 and Schedule)

Subject	Prescribed description
Employment, office, trade, profession or vacation	Any employment, office, trade, profession or vocation carried on for profit or gain.
Sponsorship	<p>Any payment or provision of any other financial benefit (other than from the relevant authority) made or provided within the relevant period in respect of any expenses incurred by the Member in carrying out duties as a member, or towards the election expenses of the Member.</p> <p>This includes any payment or financial benefit from a trade union within the meaning of the Trade Union and Labour Relations (Consolidation) Act 1992.</p>
Contracts	<p>Any contract which is made between the relevant person (or a body in which the relevant person has a beneficial interest) and the relevant authority—</p> <p>(a) under which goods or services are to be provided or works are to be executed; and</p> <p>(b) which has not been fully discharged.</p>
Land	Any beneficial interest in land which is within the area of the relevant authority.
Licences	Any licence (alone or jointly with others) to occupy land in the area of the relevant authority for a month or longer.
Corporate tenancies	<p>Any tenancy where (to the Member's knowledge)—</p> <p>(a) the landlord is the relevant authority; and</p> <p>(b) the tenant is a body in which the relevant person has a beneficial interest.</p>
Securities	<p>Any beneficial interest in securities of a body where—</p> <p>(a) that body (to the Member's knowledge) has a place of business or land in the area of the relevant authority; and</p> <p>(b) either—</p> <p>(i) the total nominal value of the securities exceeds £25,000 or one hundredth of the total issued share capital of that body; or</p> <p>(ii) if the share capital of that body is of more than one class, the total nominal value of the shares of any one class in which the relevant person has a beneficial interest exceeds one hundredth of the total issued share capital of that class.</p>

**This page is intentionally left blank**

<p><b>Commissioner Decision Report</b> 5 July 2016</p>	
<p><b>Report of: Shazia Hussain Service Head Culture, Learning and Leisure</b></p>	<p><b>Classification:</b> Unrestricted</p>
<p><b>Event Fund</b></p> <p><b>Annual Report on Event Fund Awards for the year 2015-16</b></p>	

<b>Originating Officer(s)</b>	Alison Denning
<b>Wards affected</b>	All Wards
<b>Key Decision?</b>	No
<b>Community Plan Theme</b>	<b>One Tower Hamlets</b>

**Executive Summary**

The Event Fund is a small grant fund which supports small community arts events. It works on a rolling programme with monthly deadlines and has been operating successfully for a number of years. The fund is part of the council’s revenue budget and is intended to support the delivery of the council’s Community Plan priorities.

On 9<sup>th</sup> September 2015 the Commissioners agreed to delegate authority to approve Event Fund awards to the Service Head for Culture Leisure and Learning until the end of the financial year. On 13<sup>th</sup> January 2016 the Commissioners then granted delegated authority to the Service Head for Culture, Learning and Leisure to approve Event Fund on a permanent basis although they did request that the use of this funding should be reported on a quarterly and annual basis for transparency.

This is the Annual Report and covers all successful applications to the Event Fund for the period April 1<sup>st</sup> 2015 to March 31<sup>st</sup> March 2016. The report details the awards made; their monitoring outcomes; and any lessons for the future.

**Recommendations:**

There are no recommendations. This is an Annual Report of Event Fund Grant awards made and approved by Service Head for Culture Leisure and Learning for events that took place between 1<sup>st</sup> April 2015 and 31<sup>st</sup> March 2016 and it for the Commissioners to note and comment.

**1. REASONS FOR THE DECISIONS**

1.1 No decision is required. This is for information only.

## **2. ALTERNATIVE OPTIONS**

2.1 There are no alternative options.

## **3. DETAILS OF REPORT**

### **3.1 Event Fund purpose and administration**

3.1 The Event Fund is a small grant fund for high quality arts events which are accessible to, and of benefit to the community. The events supported by the fund must take place in Tower Hamlets and benefit Tower Hamlets residents but the organisers applying for funding do not have to be Tower Hamlets based. The Guidelines and Criteria for Event Fund applications is at Appendix A.

3.1.1 The annual budget for the Event Fund is £52,500 with the maximum grant award being £2,500. However, most awards are in the region of £500 - £1,500. The Event Fund works on a rolling programme with monthly deadlines. The available budget is projected forward over the year and an estimated budget allocation is identified for each quarter. Initial projections are based on historical performance and knowledge of the annual cycle of peaks and troughs in the number of events throughout the year. Projections and fund allocation amounts are updated on a monthly basis depending on demand and supply of funds. This is done in order to ensure funding is available to applicants and for events throughout the year.

3.1.2 The Event Fund is administered and managed through the Arts, Parks and Events Service, and assessment of the applications is carried out by three officers independently of each other following a scoring system against a list of criteria as set out in the Event Fund application form. The assessments are carried out monthly and the amounts recommended for award are dependent on the amount of funding remaining available for the quarter, the assessment score and the number of applications.

3.1.3 Applications are initially checked for eligibility. If not eligible they are rejected and not assessed. If eligible, applications are scored across a number of areas:

- track record of delivery for the organisation;
- event content,
- benefit (how it meets the EF Priorities, and objectives of One Tower Hamlets), accessibility, marketing,
- partnerships & community involvement,
- outcomes
- value for money.

These areas each attract a maximum score of 5, with the overall application receiving a maximum score of 30 by each assessor. The three assessors'



scores are then added together to give a maximum score of 90. For further information please see the Assessment Questions at Appendix B

- 3.1.4 For the first half of 2015/16, Event Fund award recommendations were presented to the Commissioners in the form of reports for approval at a Public Meeting. However this was not practical in terms of the time frame from application submission to award and payment of funding. Following the Commissioners decision to delegate award approval to the Service Head for Culture, Learning and Leisure, all assessments of applications are reported at a meeting to the Service Head. A monthly meeting takes place with the Service Head and the Festivals and Events Officer to discuss the recommendations and whether to agree recommended awards. 80% of the payment to a successful applicant is made prior to their event once certain conditions have been met, and the remaining 20% on receipt of their evaluation and monitoring information.
- 3.1.5 This is the first annual report to be presented to the Commissioners since delegated authority was granted.

### **3.2 Event Fund Awards 201516**

- 3.2.1 A total of 76 Event Fund applications were received for the year 2015/16 with a total of 47 awards made and a total of £52,500 has been awarded. Of the 47 awards made, 2 awards were returned, one due to a change in circumstances and the other as the organiser did not receive the additional funding they needed. This funding was put back into the fund and reallocated.
- 3.2.2 Of the remaining 45 awards, some of these included events in multiple venues and which took the number of events up to 152. Repeat events are counted as 1 event in these calculations. Appendices C, D & E contain a full breakdown of the venues and awards.
- 3.2.3 29 applications were declined and which would have been for a number of reasons, including late submission (immediate rejection); lack of evidence of benefit to local people; closed event without access to the general public (e.g. in a school); high ticket prices making it inaccessible to local people; activities taking place in another borough; no partners; unable to demonstrate value for money; or no additional funding secured.
- 3.2.4 A large majority of awards and applications were for events and activities in Bethnal Green, Spitalfields and Banglatown, and Weavers Wards followed by Mile End, St Peter's and Whitechapel Wards. This is mainly due to the volume and location of community arts venues in these areas. It is also assumed that applicants have greater knowledge and experience in applying for funding. No events are recorded as taking place in St Katherine's and Wapping Ward or in Island Gardens Ward. Although an application was made for funding for an event in Island Gardens, it had most of the activity in another borough, and ticket prices were high so it was declined. Various marketing and targeting campaigns were carried out over the course of the year with editorial campaigns in East End Life; targeted emails; Arts Forum online newsletter;

and web and social media notices to respond to this lack of funding in certain wards. There was limited success however. A full list of applications and awards is at Appendix F.

3.2.5 The number of applications and awards per quarter is as follows:

Quarter 1: 12 Applications, 11 Awards, Total Funding	£13,390
Quarter 2: 20 Applications, 11 Awards, Total Funding	£11,905
Quarter 3: 31 Applications, 18 Awards, Total Funding	£17,600
Quarter 4: 13 Applications, 7 Awards, Total Funding	£ 9,605

3.2.6 A total of 210,669 people were recorded by Event Fund monitoring forms from 42 events as having benefited from the award. Of these, 153,905 were for Photomonth (as were 45 venues). Due to data protection, although a list of photographers was given, it does not record where the Photomonth photographers are from but there is a large local push for local people to submit photos both amateur and professional in the months leading up to the project.

3.2.7 Event Fund awardees are required to complete a detailed evaluation with feedback and monitoring statistics, and submit after their event to receive the second part of their funding award. Relevant monitoring information in respect the 9 protected characteristics under the Equality Act 2010 can be found in Appendices C, G and H.

### **3.3 Strategic Alignment**

3.3.1 The Community Plan provides the long-term vision for the borough, articulating local aspirations, needs and priorities. It informs all other strategies and delivery plans of the council and its partnership, including the council's Strategic Plan. The plan has been developed in consultation with local residents and service users, community and voluntary sector organisations, and a range of representative groups and forums, as well as members of the council. It outlines how the council and its partners will work together to improve the lives of all those who live and work in the borough, and continues the existing focus on tackling poverty and social exclusion in Tower Hamlets.

3.3.2 The Community Plan incorporates a set of high level and cross-cutting priorities with the aim of making a real difference in these areas over the lifetime of the plan. It is the objective of the Event Fund to help support the Community Plans outcomes and contribute towards its five themes.

3.3.3 The aim of the Arts Fund is to support a range of activities and events to promote the One Tower Hamlets principles across the borough, which are:

- Tackling Inequality
- Strengthening Community Cohesion and,
- Building Community Leadership

3.3.4 The events are expected to achieve the following:

- A programme of arts and events activities that include credible methods of delivery to reach a wide audience and promote the One Tower Hamlets principles;
- Produce promotional materials and identify channels to use these events and activities to effectively promote messages which celebrate the rich diversity of all communities within Tower Hamlets;
- Reach a wide range of people throughout the events programme, providing information about anticipated attendance, including from people from a range of different backgrounds and ages, across the 9 protected equality groups where appropriate.

3.3.5 The projects are expected to demonstrate:

**Administration and management of events**

- An engaging programme of events through a combination of directly delivered events and events which are delivered in partnership with other groups or community organisations.

**A robust process for collaborating with community groups or organisations**

- Evidence they have a strong approach to partnership working and robust partnership processes in place when funding other local organisations to deliver events on its behalf.

**A strong understanding of equality, including:**

- Understanding of the council's commitment to equality through the Community Plan and ideally, also some understanding of the council's commitment across the protected characteristics as detailed in the Single Equality Framework.
- That the essence and values of the lead organisation are set by those who use the service. Staff and board members must be representative of the target audience.
- A track record of reaching a range of local residents from diverse backgrounds, living across the borough.
- An understanding of what types of events are most suitable to achieve equality outcomes and how their chosen delivery method will reach the intended client group.
- A proposal that outlines what issues or topics will be addressed through the events, why these have been selected and how they help the council to achieve the One Tower Hamlets principles.

### **3.3.6 Monitoring & evaluation**

- Organisations will be expected to have a system in place to measure the outputs and outcomes by the protected characteristics as set out in the Public Sector Equality Duty where relevant and appropriate.

3.3.7 The Event Fund also contributes towards the following strands of the Mayor's key priorities:

- Regeneration and the creation of Sustainable Communities;
- Creating Jobs and supporting the growth of the Local Economy;
- Young People and Schools;
- Older People and Health;
- Community Safety and Community Cohesion;
- Environment and Public Realm; and
- Arts, Heritage, Leisure and Culture.

### **Lessons / Action for 16/17**

3.3.8 In response to the Mayor's Priorities forming an integral part of the strategic plan for Tower Hamlets, the Event Fund 16 /17 includes in the application criteria that applicants will only be considered for funding if they can demonstrate that the event supports some of the Mayor's Key Strategic Priorities.

3.3.9 Wards to be identified and further targeted that received little or no applications for funding in 15/16 or were unsuccessful.

3.3.10 Further outreach to be carried out working in partnership with the Tower Hamlets Council for Voluntary Service (THCVS) to identify and reach organisations across the borough and support organisations less familiar with the funding application process with the aim of supporting more arts events in wards under-represented by the Event Fund.

3.3.11 Potential venues and partners to be researched in wards under-represented by the Event Fund.

3.3.12 Successful applications (particular those events taking place in the 4 most represented wards) are expected to demonstrate that they are actively targeting and engaging with residents across the borough.

## **4. COMMENTS OF THE CHIEF FINANCE OFFICER**

4.1 This report complies with the requirement to provide an Annual report to the Commissioners Decision Making meeting on payments awarded from the Events Fund. The total available to fund community arts events fund in 2015/16 was £52,500. The process was managed through Arts, Parks and Events team who consider the grant applications and assess them for the purposes of grant award.

- 4.2. Over the course of the year the Event Fund has allocated the full value of the £52,500 fund to 47 applications reported quarterly. This represents 9% of the total value of community activities that have been delivered within the Borough as a result of the Event Fund condition that it is used to lever in additional funding resources.
- 4.3. Awards of £500 or more, received an initial payment of 80% of the grant reflecting the spend profile of events that typically require necessary infrastructure to be purchased in advance of the events. The balance of the 20% of the award was retained until receipt of the completed evaluation form, final budget statement and all supporting documents as specified in the guidelines and criteria.

## **5. LEGAL COMMENTS**

- 5.1 Whilst officers are empowered to exercise their delegated authority in private, the specific delegation requires that quarterly and annual reports should be reported to Commissioners Decision Meetings in Public in respect of the use of the Event Fund. This report therefore details the awards made; their monitoring outcomes; and any lessons for the future. This procedure has been implemented in the interests of transparency.
- 5.2 The Council has a duty under the Local Government Act 1999 to make arrangements to secure continuous improvement in the way in which its functions are exercised, having regard to a combination of economy, efficiency and effectiveness. This is referred to as the Council's best value duty. Best Value considerations have also been addressed in paragraph 7 of the report.
- 5.3 Applying this duty to grants, the Council must operate a fair and open application procedure to process a request to obtain funding. Requests for grant funding should ordinarily be measured against a predetermined set of criteria and the criteria themselves must be fair and transparent. The grant agreement should include a clear monitoring process against defined parameters in order for the Council to demonstrate either: that delivery is in line with the application and, therefore, the grant achieved its purpose; or provide clear delineation where outcomes were not achieved and the reasons for such failure are apparent. Monitoring should therefore include measuring performance against the expected outcomes.
- 5.4 This report provides the Commissioners with a performance update advising as to the Event Fund grant awards.

## **6. ONE TOWER HAMLETS CONSIDERATIONS**

- 6.1 The Event Fund is designed to support small local events that bring people together and help promote a sense of community. Tower Hamlets has a very rich and diverse community. The Event Fund helps to support the local community to celebrate this richness of cultures helping to promote cultural understanding, a sense of inclusion and tolerance and promoting conditions

conducive to a sense of wellbeing, community and local pride. Many of the events promote diversity, equality and intergenerational work which support the Council's One Tower Hamlets theme, making a significant contribution to creating a cohesive community.

- 6.2 All applicants under the scheme must demonstrate that they will comply with the Equality Act 2010 and will not discriminate on the grounds of any of the protected characteristics specified in the Act. All groups funded must fill in the attached monitoring forms which include a template for the recording the nine protected characteristics. This information may be used by the Council to assess the degree to which funded events are successfully serving people with protected characteristics.
- 6.3 An equality analysis has been completed [Appendix J]; the equalities Event Participants' Equalities Data is also attached [Appendix K].

## **7. BEST VALUE (BV) IMPLICATIONS**

- 7.1 The conditions of the Event Fund state that it cannot be the sole source of funding so in all cases it helps to lever in other funding and assistance in kind for community activity. It supports valuable community led activity supporting a range of key strategic objectives of the Council in a cost effective manner which would otherwise be unlikely to take place (annually it supports circa 40 – 50 community events).
- 7.2 The event fund budget of £52,500 formed part of a total of £597,000 in kind and cash budgets for the 42 events which have submitted their evaluation forms, meaning that the Council benefited from £597,000 worth of arts activity for a cost of £52,500

## **8. SUSTAINABLE ACTION FOR A GREENER ENVIRONMENT**

N/A

## **9. RISK MANAGEMENT IMPLICATIONS**

- 9.1 The Council retains a proportion of grant which is offered on receipt of monitoring information. Any group not providing required information would lose their second payment and may not be eligible for future funding. The Grant process is audited as determined by corporate risk management arrangements.
- 9.2 The assessment and approval process for awards is robust, 3 Officers assess and make recommendations for funding, followed by input from Head of Service and final award agreement.

## **10. CRIME AND DISORDER REDUCTION IMPLICATIONS**

- 10.1 Free community events help to promote community cohesion which in turn helps to reduce crime and disorder, particularly where young people are engaged in volunteering and supporting local events.
- 10.2 Priority is given to arts events which involve young people, encourage personal responsibility and making a positive contribution to the community.

## **11. SAFEGUARDING IMPLICATIONS**

- 11.1 There are no specific safeguarding implications
- 

### **Linked Reports, Appendices and Background Documents**

#### **Linked Report N/A**

#### **Appendices**

- Appendix A: EF1 Event Fund Application and Criteria 1516
- Appendix B: Assessment Questions 1516
- Appendix C: Applications Monitoring 1516
- Appendix D: Photomonth Venues 1516
- Appendix E: Women's History Month Venues 1516
- Appendix F: EF Awards Log 1516
- Appendix G: Event Fund Evaluation Form 1516
- Appendix H: Evaluation Results Event Fund – Annual Report 1516
- Appendix I: Strategic Alignment
- Appendix J: Equality Analysis
- Appendix K: Event Participants' Equalities Data
- [Appendix L: Equality Analysis Quality Assurance Check List](#)
- [Appendix M: Event Fund Assessment Score Sheet](#)
- [Appendix N: Unsuccessful Applications to the Event Fund 1516](#)

#### **Background Documents – Local Authorities (Executive Arrangements)(Access to Information)(England) Regulations 2012**

- None

#### **Officer contact details for documents:**

- Alison Denning, Festivals and Events Officer  
[alison.denning@towerhamlets.gov.uk](mailto:alison.denning@towerhamlets.gov.uk) 020 7364 7907

**This page is intentionally left blank**



**GUIDELINES AND CRITERIA**

Tower Hamlets Council recognises the unique position of local voluntary and community groups in supporting residents as well as providing services for them. The Council is committed to supporting the work and the future of the voluntary and community sector, coupled with the drive for the best use of resources.

The Events Fund is a distinct allocation from the Tower Hamlets Mainstream Grants budget and exists to provide small grants for high quality public events and festivals, which are accessible to, and of benefit to the community. Please pay careful attention to the following information and, to avoid disappointment, only apply if fully eligible.

**1. When to apply**

- a. The Events Fund operates on a rolling programme with monthly deadlines.
- b. Applications should be received 3 months before the event or project takes place, or at a minimum should adhere to the timeframe below.
- c. Successful applicants must return the signed Terms and Conditions Acceptance Form within 4 weeks of the start date of their project or event
- d. We aim to assess applications within three weeks of the deadlines outlined below. However please take into consideration that it can take up to 3 months from application deadline to receipt of first 80% of funding.
- e. Late applications will not be considered and applications cannot be made retrospectively.
- f. Events requiring a Premises Licence (where one does not already exist) are advised to apply a minimum of 3 months before their event date.
- g. All applications must be submitted on the correct application form

**Applications must be received by 18:00 (6pm) on the deadline day, late submissions WILL NOT BE CONSIDERED**

Event Date	Application Deadline	Event Date	Application Deadline
<b>April 2015</b>	18th March 2015	<b>October 2015</b>	3rd August 2015
<b>May 2015</b>	18th March 2015	<b>November 2015</b>	7 <sup>th</sup> September 2015
<b>June 2015</b>	6th April 2015	<b>December 2015</b>	5th October 2015
<b>July 2015</b>	4th May 2015	<b>January 2016</b>	2 <sup>nd</sup> November 2015
<b>August 2015</b>	1st June 2015	<b>February 2016</b>	7 <sup>th</sup> December 2015
<b>September 2015</b>	6 <sup>th</sup> July 2015	<b>March 2016</b>	6th January 2016

## 2. Award Amounts

- a. Awards will depend on the overall demand for grants, the level of priority attached to the event, the proposed use of the grant, and to what extent the stated criteria can be met.
- b. We are unlikely to fund the same organisation twice in the same financial year.
- c. Events funded in one financial year will not be guaranteed funding the following year.
- d. The maximum amount that can be applied for is £2,500. However, most awards will be in the region of £500 - £1,500.
- e. The level of funding offered will take into consideration the cost, subsidy per head, other cash funding agreed or pending, the amount of in-kind support, the audience or participants benefiting from the project and / or the overarching artistic value of the project and its benefits.
- f. Applicants applying for higher level awards will need to demonstrate a high quality offer and good value for money, with sufficient cash funding from other sources.
- g. Events with paid entry will need to demonstrate what the entry cost will be and the breakdown of ticket prices. The application will need to demonstrate that the event will maintain access to the wider community. Priority will be given to events which are free of charge.
- h. Awards will depend on the overall demand for grants, the level of priority attached to the event, the proposed use of the grant, and to what extent the stated criteria can be met.

## 3. The Events Fund aims to:

- a. Improve access to arts based events.
- b. Encourage good practice.
- c. Provide arts activities where few exist.
- d. Improve quality of festivals and events in Tower Hamlets.
- e. Extend the potential of events to develop audiences, encourage participation and increase community involvement.
- f. Allow for more adventurous or ambitious programming.
- g. Promote community cohesion and cross-cultural understanding

## 4. Eligibility

- a. Events and projects that are eligible include: community arts festivals, cultural events, creative and performing arts projects.
- b. In all cases events or projects should be led by an organisation which has a formal management

structure and constitution. The organisation must be able to show that it is financially stable, has a company bank account, has suitable premises, and has expertise to carry out and manage the activities that it needs funding for.

- c. All events must take place within the London Borough of Tower Hamlets between 1<sup>st</sup> April 2015 and 31<sup>st</sup> March 2016.
- d. Applications must meet the appropriate timescales – deadlines are final and non-negotiable.
- e. The activities must contribute directly to priorities in the Tower Hamlets Community Plan or Strategic Plan, mainly benefiting people who live in Tower Hamlets. For more information go to <http://tinyurl.com/pvlygj3>

**One Tower Hamlets** Promoting Community Cohesion through a diverse programme of free community events which contribute to tackling inequality, strengthening community cohesion and building community leadership and personal responsibility.

- **A Great Place to Live** – promoting a wide range of free or affordable arts provision to residents of the borough, bringing together residents from different communities both as audience and participants to celebrate the richness, vibrance and energy that our communities provide.
- **A Healthy and Supportive Community** – to support residents to live healthier, more independent lives and reduce the risk of harm and neglect to vulnerable children and adults. Promoting healthy living and mental wellbeing through arts and events.
- **A Safe and Cohesive Community** –to have a safer Tower Hamlets: a place where everyone feels safe, gets on better together and difference is not seen as threat but a core strength of the borough.
- **A Prosperous Community** – to have a Tower Hamlets in which everyone, regardless of their background and circumstances, has the aspiration and opportunity to achieve their full potential. At the heart of this theme is a focus on combating social exclusion, reducing poverty and improving the life chances of all residents. Working in partnership with large and small businesses, delivering activities for older people, young people and children.

**5. Priority will be given to the following types of projects or events with a particular emphasis on the points below. Please provide evidence in your application of *how* you will achieve this. Use your own words rather than repeating the phrasing below.**

- a. Community arts events which tackle inequality, strengthen community cohesion and build community leadership and personal responsibility.
- b. Community arts events which involve young people and encourage making a positive contribution to the community.
- c. Community arts events aimed at and involving older people.
- d. Arts events or projects which take place in under-represented ward areas in the borough, namely wards 2, 3, 4, 5, 6, 7, 8, 10, 12, 15, 16, 18, 20. To find your ward, please go to 1d on

the application form.

- e. Arts events or arts projects which are able to make a real difference in terms of community provision, neighbourhood renewal and/or community development.
- f. Arts events or arts projects which celebrate cultural diversity and extend cross-cultural understanding in the borough.
- g. Arts events or arts projects which are generated by organisations from within the borough.
- h. Arts events or arts projects which will take place in areas/venues/spaces that have little or no art activity or few public events.
- i. Arts events or arts projects which utilise art forms which are under-represented in the borough, or take a fresh and innovative approach to better represented art forms.
- j. Arts events or arts projects which aim to benefit the local community and increase opportunities for people with disabilities to take part in the arts; especially in areas of the borough where there is little chance to do this.
- k. Arts events or arts projects which involve the community in delivering and managing the event/project.
- l. Arts events or arts projects which attract a family audience.
- m. Arts events or arts projects which are discernibly different from other events in the borough.
- n. Cultural events or community arts projects which provide free access to audience and participants.
- o. Cultural events or community arts projects which celebrate and contribute to the Black History Month programme in October 2015.

## **6. The Events Fund will NOT:**

- a. Be the sole source of income – the organisation must be able to show that it is taking reasonable steps to obtain funding for its activities from sources other than the council. Organisers are advised to seek funding and partnership support from a variety of sources. Other funding should not be solely “in-kind”. Details of other funding schemes and support can be obtained from:  
<http://tinyurl.com/TH-other-funding>  
<http://tinyurl.com/THOpen4Community>  
<http://tinyurl.com/Mayor-s-Community-Grants>
- b. Fund core activities, i.e. main or essential activities of the company/organisation.
- c. Support events devoid of cultural or artistic content.

- d. Support profit making activities or events with a prohibitive charge for entry for local audiences.
- e. Support those who aim to raise money for charity, to promote religious or political beliefs or to promote the interests of an individual or organisation. The organisation must show that it does not want to promote or oppose any political party or cause or otherwise get involved in party political activity. We will not fund activities which promote the adoption of a particular faith or religion.
- f. Support any activity that leads to the long-term segregation of any particular group. (Segregation means keeping a group apart from the rest of the community.)
- g. Make grant payments to individuals. Organisations must have a bank account.
- h. Fund an organisation that did not fulfil grant conditions in full in previous years.

## **7. The Events Fund has the following mandatory criteria:**

(Please bear this section in mind when completing your application form)

- a. Applications must be made on the correct version of the online Events Fund Form which must be completed in full. You should answer the questions in your own words giving evidence of how you will achieve your outcomes and ensure that your application is in an easily read format.
- b. Events / projects must take place in Tower Hamlets.
- c. Events / projects must have a clear sense of purpose and demonstrate a commitment to equality of opportunity. The event / project should contribute to greater mutual understanding, respect and good relations between different groups in the community. Please give clear examples.
- d. Events / projects must demonstrate support for the Council's vision to improve the quality of life for everyone living or working in the borough by ensuring they are compliant with the Equality Act 2010 and not discriminating on grounds of Age, Disability, Gender Reassignment, Pregnancy and Maternity, Race, Religion or belief (or lack of belief), Sex, Sexual Orientation, Marriage and Civil Partnership.
- e. Events / projects must be accessible to the general public (i.e. not be restricted to closed groups such as members of an organisation). Please demonstrate how you will promote your event to the wider community.
- f. Events / projects must demonstrate community involvement and active participation. Please demonstrate how you would do this, e.g. through workshops, organising, performance etc with clear outcomes stated.
- g. Applicants must be able to demonstrate their ability to attract partnership funding and support. Give examples.
- h. Income and Expenditure totals should be the same (balance). All cash and in-kind amounts should be included, as well as any projected income from ticket sales if applicable.

- i. Applicants must demonstrate good management and organisational practice as well as the viability of the event / project and their ability to carry it out.
- j. Applications can only be made by fully constituted organisations and must be accompanied by a copy of the constitution and most recent set of accounts.
- k. Acceptance forms must contain organisation bank account details, not those of personal current accounts. Payments are made by BACS transfer.
- l. Applicants must take out appropriate and adequate public liability insurance for the event.
- m. Events / projects must comply with statutory requirements for entertainment licensing, health and safety, safeguarding children and vulnerable adults, copyright etc. Organisers must obtain all necessary consents.

For further guidance regarding licensing go to: <http://tinyurl.com/THLicensing>

- n. Where possible, events will take place in accessible venues & your organisation must demonstrate an understanding of your obligations with regard to the Equality Act 2010. For further guidance go to: <http://tinyurl.com/TH-Equalities>
- o. Our monitoring requirements (Events Fund Evaluation) must be met within given timelines. Late and incomplete submissions may result in your second payment being withheld.
- p. Any payments granted to organisations supplying false information on their application forms are to be repaid in full to the Council.
- q. Events cancelled after receiving award will require organisations to repay the award in full.

## **8. Successful recipients of Events Fund grants MUST:**

- a. Ensure that the programme/content of the event does not differ substantially from how it is described in your application. Any substantial changes to the programme or other income / funding received should be discussed with one of the Festivals & Events Officers prior to the event date, and we reserve the right to reconsider our funding commitment and to require repayment of any monies paid.
- b. Acknowledge the support of Tower Hamlets including use of logo and the following text inserted "Supported by Tower Hamlets Council", in all event publicity and promotional material including digital platforms such as websites or social media, press releases and post-event reports. Please use the correct version of the logo as supplied to successful applicants within the acceptance pack.
- c. Electronic versions of publicity and promotional material must be emailed to [festivalsandevents@towerhamlets.gov.uk](mailto:festivalsandevents@towerhamlets.gov.uk) before your event, and hard copies should be submitted with your completed Evaluation Form.

- d. Be aware that any illegal fly posting of posters or promotional material around a funded event will mean that there will be no future funding for the group involved.
- e. Understand that for awards of £500 or more, 20% of the award will be retained until receipt of the completed evaluation form & budget statement (see point i. below) and all supporting documents as specified.
- f. Complete and return an acceptance form at least 4 weeks before the event / project.
- g. Submit details of the event directly onto the Tower Hamlets Arts website also including a photographic image to illustrate the event and register their organisation on our online Arts Directory at least 4 weeks before the event / project.  
<http://tinyurl.com/submit-events>
- h. Be aware that payment will not be processed until:
  - o we have received the completed and signed acceptance form complete with BACS details by the specified deadline;
  - o details of the event have been added to the website;
  - o details of your organisation are registered onto the Arts Directory. (Tower Hamlets based organisations only)

**Failure to receive a signed acceptance form at least 4 weeks prior to the date of your event will result in the Events Fund grant offer being withdrawn, as we are to assume that either you do not wish to accept the grant offered, or that your event is not taking place.**

**Please note that, in accordance with council finance procedures, it may take up to 28 days to process each payment instalment.**

- i. Submit an evaluation report, photographs of the event, publicity samples, Equalities monitoring and final budget statement no later than the stated deadline. It will be the responsibility of the successful applicant to return these documents on time – we do not routinely send out reminders. Failure to submit an evaluation form and final budget statement within stated deadline will result in the final instalment of grant being withheld (for grants over £500) and may jeopardise any future application to the Events Fund regardless of grant total.
- j. Provide free access for THC arts team and/or their representatives to the event/project for purposes of monitoring.

---

**For further details about the Events Fund please contact:**

**Festivals & Events Officer,**  
Arts, Parks & Events,  
Tower Hamlets Council,  
Brady Arts Centre,  
192 -196 Hanbury Street,  
London, E1 5HU  
**Tel.** 020 7364 7907  
**Email:** [festivalsandevents@towerhamlets.gov.uk](mailto:festivalsandevents@towerhamlets.gov.uk)

If you wish to have confirmation that your application form has been received, please email [festivalsandevents@towerhamlets.gov.uk](mailto:festivalsandevents@towerhamlets.gov.uk)

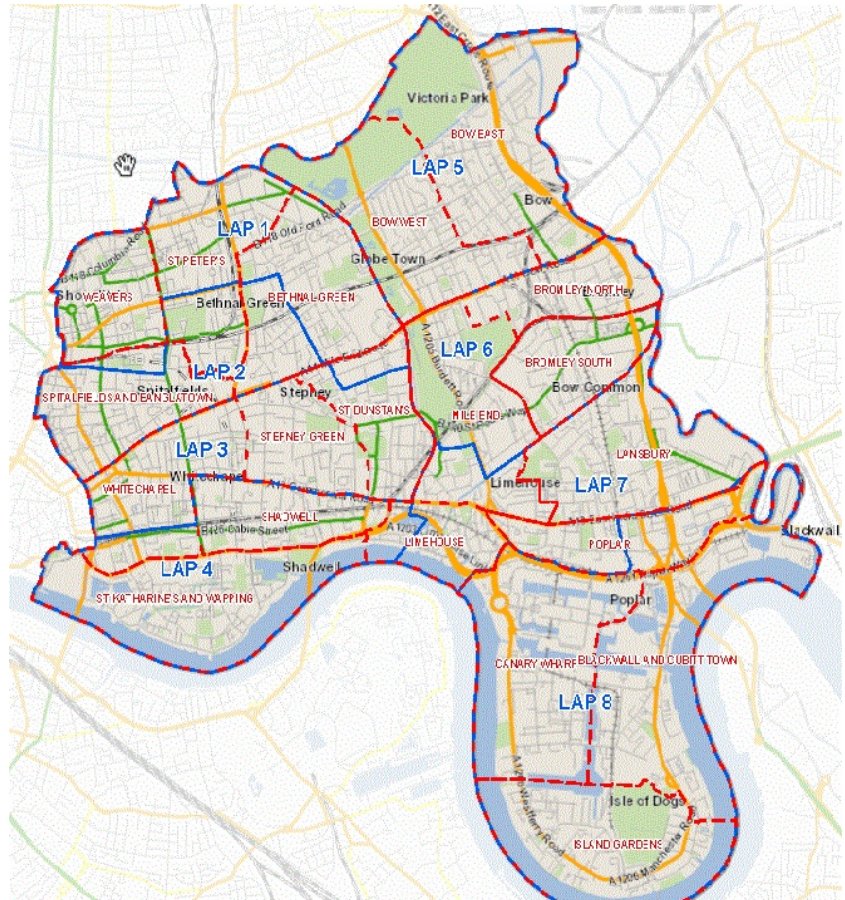


All sections of the Events Fund Form must be completed in full.  
 You should answer the questions in your own words, giving evidence and examples where appropriate. PLEASE KEEP A COPY OF YOUR APPLICATION. Please ensure your application is in an easily read format.

1	Event Details	
a Title of event / project		
b Date & Times of Event	Include start and end date and times.	
c Venue	Where will the event/ project be taking place? Include postcode and Ward area	

Geographical Area where event is taking place

- 1. Bethnal Green
- 2. Blackwall and Cubitt Town
- 3. Bow East
- 4. Bow West
- 5. Bromley North
- 6. Bromley South
- 7. Canary Wharf
- 8. Island Gardens
- 9. Lansbury
- 10. Limehouse
- 11. Mile End
- 12. Poplar
- 13. Shadwell
- 14. Spitalfields and Banglatown
- 15. St Dunstan's
- 16. St Katharine's and Wapping
- 17. St Peter's
- 18. Stepney Green
- 19. Weavers
- 20. Whitechapel



<b>2 Your Organisation</b>																	
<b>a</b> <b>Contact Details</b>	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 25%; padding: 5px;">Contact name:</td> <td style="height: 40px;"></td> </tr> <tr> <td style="padding: 5px;">Position in company:</td> <td style="height: 40px;"></td> </tr> <tr> <td style="padding: 5px;">Organisation name:</td> <td style="height: 40px;"></td> </tr> <tr> <td style="padding: 5px;">Registered address:</td> <td style="height: 80px;"></td> </tr> <tr> <td style="padding: 5px;">Phone No:</td> <td style="height: 30px;"></td> </tr> <tr> <td style="padding: 5px;">Mobile No:</td> <td style="height: 30px;"></td> </tr> <tr> <td style="padding: 5px;">Email address:</td> <td style="height: 30px;"></td> </tr> <tr> <td style="padding: 5px;">Web address:</td> <td style="height: 30px;"></td> </tr> </table>	Contact name:		Position in company:		Organisation name:		Registered address:		Phone No:		Mobile No:		Email address:		Web address:	
Contact name:																	
Position in company:																	
Organisation name:																	
Registered address:																	
Phone No:																	
Mobile No:																	
Email address:																	
Web address:																	
<b>b</b> <b>When was your organisation set up?</b>	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 25%; padding: 5px;">Please give the set-up date</td> <td style="height: 40px;"></td> </tr> </table>	Please give the set-up date															
Please give the set-up date																	
<b>c</b> <b>Organisation Management &amp; Description</b>	<ul style="list-style-type: none"> <li>How is your organisation managed?</li> <li>Include legal/charity status and company and/or charity number if you have one.</li> <li><b>In no more than 100 words</b> please describe the work of your organisation.</li> <li>Include a mission statement if you have one.</li> <li>Give details of your organisation's long-term objectives/strategy.</li> </ul>																



3	Your Event	
a <b>Attendance</b>	<p>How many people do you expect to benefit from your event? Please include audience, participants, artists, Managers and organisers in the total.</p>	
b <b>Description of Event</b>	<p><b>What is the Event?</b></p> <ul style="list-style-type: none"> <li>• Include details such as event content, audience profile, etc.</li> <li>• Include number of workshops, performances etc.</li> <li>• You should demonstrate that your event is accessible, innovative, creative and of high quality. Make reference to the Event Fund priorities &amp; mandatory criteria</li> <li>• Please give examples and evidence to demonstrate each of these in your own words.</li> <li>• What is the purpose and expected outcomes of your event?</li> <li>• Will there be ticketed entry? Please include all ticket prices, including concessions, subsidies for local residents and free admission.</li> </ul>	

<p>c <b>Benefit</b></p>	<ul style="list-style-type: none"> <li>• What evidence is there that the event/project is needed? (Include how it will benefit the community and how your event is different from other events in the borough)</li> <li>• What are your priorities and how do they correlate with the Tower Hamlets Community Plan?</li> <li>• Please provide as much detail as possible. Think about content, location, and target audience.</li> <li>• Please refer to priorities in sections 4 and 5 of guidelines and criteria.</li> </ul>
-----------------------------	--

<p>d <b>Responsibility</b></p>	<ul style="list-style-type: none"> <li>• Who will be responsible for delivering the event/project? Please include CVs of main leader/s.</li> <li>• Include a brief account of their ability to manage the event/project (i.e. track record).</li> <li>• Which other personnel (paid or unpaid) will be involved?</li> </ul>
------------------------------------	---

<p>e <b>Community involvement</b></p>	<ul style="list-style-type: none"> <li>• How are you going to include the wider community in organising or actively participating in your event/project?</li> <li>• Please include details of partnerships, volunteers, cultural diversity, workshops, development etc.</li> <li>• How will you recruit participants to this project?</li> </ul>
<p>f <b>Accessibility</b></p>	<ul style="list-style-type: none"> <li>• How will you ensure that your event/project is accessible to the whole community? This includes physical, financial, social and cultural accessibility.</li> <li>• Include how you will you market the event/project. Please include electronic and social media.</li> <li>• You are advised to demonstrate a commitment to equality of opportunity.</li> <li>• Please also demonstrate that you have understood your obligations regarding the Equality Act 2010</li> </ul>
<p>g <b>Previous Council Funding</b></p>	<ul style="list-style-type: none"> <li>• Were you funded by LBTH in the previous 4 years?</li> <li>• If yes, please give the name &amp; date of your event and funding award.</li> <li>• NB. Previous funding does not guarantee funding in subsequent years.</li> </ul>

<b>4</b>		<b>Partners</b>	
a		<b>Who are your partners on this project and how are you working together?</b> <ul style="list-style-type: none"> <li>• Include details &amp; evidence of partnership funding, help in kind and collaborative work e.g. venue hire, office space, free marketing, use of equipment, etc.</li> <li>• Include any other funding/ in kind help from other Tower Hamlets council departments.</li> <li>• Please quantify in monetary terms. These amounts should be entered under income and expenditure in kind in Section 6.</li> </ul>	
<b>5</b>		<b>Outcomes</b>	
a		<ul style="list-style-type: none"> <li>• <b>What are the intended outcomes of the event/project?</b> Please give a minimum of 4 outcomes and their evidencing requirements.</li> <li>• E.g. who will benefit, how will they benefit, how will it benefit the wider community?</li> <li>• How will you measure these outcomes?</li> <li>• Please detail any artistic development or progression routes for participants.</li> <li>• Please include increased participation and community involvement as a result of your activity.</li> </ul>	
	Outcome Description	Evidencing Requirements (How this will be measured)	
1			
2			
3			
4			
5			

B	<ul style="list-style-type: none"><li>• How does this project fit into your long term objectives/strategy? (You should have given details of your long term objectives in Section 2c – Your Organisation)</li><li>• How will you measure if this has been a success?</li></ul>



<b>6</b>	<b>Income &amp; Expenditure</b> Please ensure that both budgets balance.		
<b>a</b>	<b>Income</b>		
<b>Source of income</b> Please give name of source or funder. Please also include any anticipated income from Ticket Sales if applicable.	<b>Amount</b>	<b>Cash or in kind?</b>	<b>Agreed or pending?</b>
<i>e.g. Tower Hamlets Homes,</i>	<i>£200</i>	<i>In kind</i>	<i>agreed</i>
<b>Amount you are applying for from the Tower Hamlets Events Fund:</b>			
<b>TOTAL:</b>			

<b>b. Expenditure</b> Give details of the TOTAL projected expenditure of the proposal. (the total expenditure should be the same as the total income)			
<b>Details</b>		<b>Cash or In Kind (please indicate for each cost)</b>	<b>Total Expenditure £</b>
Staff:			
Administration:			
Equipment and materials:			
Infrastructure: e.g. stages, marquees			
Services: e.g. stewarding, medical.			
Artists fees / entertainment:			
Venue:			
Marketing:			
Licensing/ Health & Safety: <b>MANDATORY</b>			
Insurance: <b>MANDATORY</b>			
Monitoring and evaluation: <b>MANDATORY</b>			
Other – please list:			
<b>TOTAL:</b> This should be the same as your total income.	Total should include the in kind and cash expenditure		£

Tower Hamlets Council upholds the principles of the Data Protection Act and will hold on computer personal data supplied by you on this form or in any subsequent telephone conversation or correspondence during the course of our business relationship for the purpose of community development. The information held will be sourced from your employer or colleagues and may also be disclosed to your employer, colleagues, suppliers providers of goods of services in relation to effecting repairs upon our computing equipment, employment recruitment agencies and education or training establishments and examining bodies. The information supplied by you will also be available widely within the public domain.

I the undersigned freely consent to Tower Hamlets Council processing the information provided in the course of our partnership relationship with the Authority as outlined above.

**DECLARATION**

On behalf of the organisation / management committee, I declare that:

- the information in this application form and attachments is accurate to the best of my knowledge;
- I understand that my event/project must comply with statutory requirements for licensing, health & safety etc – our organisation will obtain all necessary consents & appropriate insurance cover.
- I have included CV of project leaders.
- I have included a copy of the organisation’s most recent set of accounts.
- I have included a copy of the organisation’s constitution.

**Two signatures are required.**

Name: ..... Signed.....  
(Contact person)

Position in organisation / ..... Date .....  
management committee:

Name: ..... Signed .....  
(Management Committee  
Member)

Position in organisation / ..... Date .....  
management committee:

**COMPLETED, SIGNED APPLICATION FORMS MUST BE SENT TO:**

Festivals & Events Officer  
London Borough of Tower Hamlets,  
Arts, Parks & Events  
Brady Arts Centre  
192-196 Hanbury Street  
London E1 5HU

Email: [festivalsandevents@towerhamlets.gov.uk](mailto:festivalsandevents@towerhamlets.gov.uk)

**This page is intentionally left blank**

**EF1 EVENTS FUND 2015-16****Assessment Questions Each section should be scored between 1 & 5 (Total: 30)****1) Track Record and Delivery: (Q 1, 2d, 3g)**

- a) Is the Event happening in under-represented ward in the borough?
- b) Does the application demonstrate a strong track record of delivery
- c) Can we be confident that work will be completed as planned?
- d) Is there evidence that the organisations involved have experience of the type of project being proposed and the listed cultural forms?
- e) Is there any evidence of a clear track record of working in Tower Hamlets before?
- f) Is this organisation on the Events Fund Defaulters List?

**2) How effectively does the application demonstrate a need / benefit for the proposed project (with evidence)? (Q 3)**

- a) Is it clear how the event is different from other events in the borough?
- b) Is it clear what the priorities of the event are? – content, location & target audience.
- c) Does the application demonstrate an emphasis on priorities 5a-c (Young People, Older People, Community Cohesion)
- d) Does the application demonstrate a contribution to TH Community Plan: (One Tower Hamlets, A Great Place to Live, Healthy & Supportive, Safe and Cohesive, Prosperous,)

**3) Does the application demonstrate an innovative approach that can inform future planning and delivery (Q 3b & 3f)?**

- a) Does the application demonstrate that it can improve access to arts based activities?
- b) Does the application demonstrate that the event is innovative / ambitious / adventurous / creative and of high quality?
- c) Does the application demonstrate that the event/project is accessible to the whole community?
- d) Does the application clearly demonstrate Include how they will market the event/project?
- e) Does the application demonstrate a commitment to equality of opportunity and obligations regarding the Equalities Act 2010 (See Guidelines & Criteria, section 7n)?
- f) Does the application demonstrate how sustainable the project will be beyond the funding period?

**4) Is the project underpinned by strong partnerships? (Q3,4, 6a)**

- a) Does the application demonstrate how the wider community will be involved in organising or participating in event/project? (Q3e)
- b) Does the application demonstrate an ability to attract partnership cash funding and or support? (4a & 6a)
- c) Is the mix of organisations proposing the project appropriate?(Q3d)
- d) Are the roles of the partners clearly defined? (4a)
- e) Will the project result in any new potentially sustainable partnerships being formed?

**5) Is it clear from the application that the proposed project will result in clear outcomes for the target audience (Q5)**

- a) Does the application demonstrate a commitment to celebrating cultural diversity and to extending cross-cultural understanding within the borough?
- b) Does the application demonstrate clear outcomes for the event / project, and Is it clear what is the purpose of the event?
- c) Is it clear how will the event will benefit the community and how this will be measured?
- d) Will the project result in either clear artistic progression or skills?
- e) Does the application demonstrate audience or company / organisation development?
- f) Is it clear how the event will encourage participation and increase community involvement?

**6) Does the proposed project represent clear value for money? (Q6)**

- a) are the total costs set out reasonable for the number of beneficiaries?
- b) Are the Project Management / Administration costs reasonable?
- c) Is any element of agreed match funding being provided?
- d) Does the application demonstrate artistic excellence, quality and innovation? (legacy)
- e) Does the application demonstrate clear benefits and progression routes to artists / participants?
- f) Is there a ticket price? is this affordable to the community?

**This page is intentionally left blank**

APPENDIX C		£ 52,500.00	Balance	£ -				£ 52,500.00		
Key to Ward numbers: 1 = Bethnal Green, 2 = Blackwall & Cubitt Town, 3 = Bow East, 4 = Bow West, 5 = Bromley North, 6 = Bromley South, 7 = Canary Wharf, 8 = Island Gardens, 9 = Lansbury, 10 = Limehouse, 11 = Mile End, 12 = Poplar, 13 = Shadwell, 14 = Spitalfields & Banglatown, 15 = St Dunstan's, 16 = St Katherine's & Wapping, 17 = St Peter's, 18 = Stepney Green, 19 = Weavers, 20 = Whitechapel.								Total budget allocation		
No	Event Name	Event Date	Organisation name	Venue	Ward	est audience	Event Description	Amount requested	Total budget	Amount awarded
1	<a href="#">16th Rainbow Film Festival</a>	24-31 May 2015	Rainbow Film Society	Genesis Cinema, Brady, Montefiore, Tarling Centre	13, 14, 1	1,000	16th annual Asian film festival. 15 screenings across various TH venues.	£ 2,500.00	£ 8,800.00	£ 1,500.00
2	<a href="#">The Tempest</a>	15 May - 7 June 2015	Cornucopia Theatre Company	Glamis Adventure Playground	13	1,200	Annual urban, site-specific community Shakespeare production involving local young people and professional actors.	£ 2,500.00	£ 36,800.00	£ 2,000.00
3	<a href="#">Knowing One Another Cultural Night &amp; Book Launch</a>	20-Apr-15	Brick Lane Circle	Rich Mix	19	150	Community cohesion and diversity project with 15 individuals from diverse communities; entertainment, interactive art workshop and multicultural food.	£ 750.00	£ 1,250.00	£ 350.00
4	<a href="#">The Isle is Full of Noises</a>	12-26 April 2015	Grand Union Orchestra	Rich Mix, St John's, Brady, QMUL	19, 1, 14, 11	2,500	5 events over 2 weeks celebrating immigration and cultural diversity - combining performances, presentations and workshops, culminating in a debate / discussions at QMUL.	£ 2,000.00	£ 22,000.00	£ 1,500.00
5	<a href="#">Room for Wonder</a>	1-22 May 2015	IAD Dance Company	Rich Mix, Mulberry School, Sundial Centre, St Hilda's	19, 13, 1	1,200	Intergenerational workshops, open rehearsals and digital archive focussing on our changing relationship to fairytales and folklore over time.	£ 2,200.00	£ 20,202.00	£ 1,250.00
6	<a href="#">The Artful Experts Season</a>	May-July 2015	Daily Life Ltd	Bromley by Bow Centre & Kingsley Hall	5	2,327	2 evenings of live work by artists, musicians and performers on the topic of mental distress, followed by a month-long exhibition of visual work. (Running alongside the Expert View Symposium funded by the Wellcome Trust)	£ 2,500.00	£ 6,990.00	£ 1,000.00
7	<a href="#">Boi Lit 2015</a>	25-26 April 2015	Bishwo Shahitto Kendro London	Rich Mix	19	300	Annual Bangla literary festival featuring book fair, workshops, speeches, poetry and live music.	£ 2,500.00	£ 3,650.00	£ 800.00
8	<a href="#">DIY Cultures 2015</a>	22 May - 12 June 2015	Other Asias	Rich Mix	19	1,500	Annual day festival centred around a zine, small-press and artists book fair, comprising of exhibitions, workshops, craft fair, panel discussions, video art, films, poetry and music.	£ 1,000.00	£ 21,652.00	£ 1,000.00
9	<a href="#">Shine</a>	01-Apr-15	Drake Music	Toynbee Hall	14	150	3-day music workshop followed by 'sharing event'.	£ 2,000.00	£ 10,970.00	£ 1,500.00
10	<a href="#">Angels in the park</a>	16-Jun-15	Shiva Productions	Mile End Park	11	160-200	Free promenade performance of 5 10 minute Irish plays focusing on issues such as Alzheimer's, family estrangement and bereavement.	£ 1,490.00	£ 4,360.00	£ 1,490.00

11	<a href="#">Gypsy Traveller Summer Fair</a>	28-Jun-15	The Traveller Movement	Mile End Park	11	100-250	Event to celebrate Gypsy Roma Traveller History Month (GRTHM) with exhibitions, live music, talent show, food, fairground rides etc.	£ 1,500.00	£ 3,450.00	£ 1,000.00
12	<a href="#">Sagacity!</a>	9-10 July 2015	Green Candle Dance Company	Oxford House	1	270	Day of dance workshops followed by a day of dance performances by senior residents.	£ 1,655.00	£ 4,000.00	£ 1,655.00
14	<a href="#">Robin Hood's Forest</a>	6-10 July 2015	Story Spinner	Mowlem CC, John Smith CC, Meath CC, Mile End CC, Overland CC, Ocean CC	1, 3, 11, 15, 18, 20	180	Storytelling show with narrator/performer and live music - 6 performances across 6 Childrens Centres.	£1,160	£ 5,331.00	£ 750.00
15	<a href="#">LIMEfest 2015</a>	05-Jul-15	Limehouse Community Forum	Ropemakers Field	10	1,000	Community festival of music, local food and festivities in local park. Including Half Moon Theatre for young people, fitness for seniors, 'Canary Woof' dog club, Tug-of-war, mini farm and live music.	£ 2,500.00	£ 10,400.00	£ 1,000.00
17	<a href="#">Show Dance Festival</a>	11-12 July 2015	Show Dance Company	Brady Arts Centre	14	550	2 day event with a range of dance workshops, talks, stalls and performances.	£ 1,494.00	£ 5,244.00	AWARDED £1000 EVENT CANCELLED
20	<a href="#">Teviot Festival</a>	25-Jul-15	Teviot Partnership	Street festival on Wyvis Street, using the Teviot Centre	12	475	Intergenerational and family-orientated community festival with karaoke and sports activities.	£ 2,000.00	£ 12,960.00	£ 600.00
21	<a href="#">Museum of Childhood Summer Festival</a>	26-Jul-15	V&A Museum of Childhood	V&A Museum of Childhood	1	1500-2500	13th annual summer festival with live music, dance, street performances, arts & crafts, stalls, etc.	£ 1,500.00	£ 5,000.00	£ 1,000.00
23	<a href="#">African Street Style Festival 2015</a>	26-Jul-15	Simplicious CIC	Calvert Avenue and Arnold Circus	19	3,000	African street festival comprising of artists, performance, film, fashion, debate, photography and dance.	£ 1,900.00	£ 37,400.00	£ 1,000.00
24	<a href="#">Blackwall Road Show</a>	3-28 August 2015	SPLASH	5 estates in Poplar	2, 10, 12	500-1000	Variety of activities including art and drama workshops, fun games, bouncy castle, face and henna painting etc.	£ 1,000.00	£ 2,585.00	£ 800.00
25	<a href="#">All Stars London 2015 Talent Show</a>	01-Aug-15	All Stars London	Calvary Charismatic Baptist Church	12	243	Talent show featuring 15-25 acts performed by young people spanning genres of vocals, dance, rap, instrument, poetry and more.	£ 600.00	£ 3,840.00	£ 600.00
26	<a href="#">Me &amp; Mum: Stories of Childhood</a>	July- August 2015	deep:black	St Mary's Community Hall (Cable Street) and Mile End Arts Pavilion	13, 14	130	Series of workshops exploring relationships between female family members followed by exhibition.	£ 2,500.00	£ 29,790.00	AWARDED £500, APPLICATION WITHDRAWN DUE TO LACK OF ADDITIONAL FUNDING
27	<a href="#">Susie &amp; Beryl: The Art of Positive Ageing</a>	1 Oct - 12 Nov 2015	Globe Community Project	Idea Store Whitechapel	20	70 in workshops + thousands of Idea Store visitors	Art installations / sculptures in the Idea Store of the theme of ageing for United Nations Day of Older Persons, including associated art, writing and life coaching workshops for senior residents.	£ 2,310.00	£ 12,310.00	£ 1,500.00
28	<a href="#">Fun Palaces</a>	04-Oct-15	Half Moon Theatre	Half Moon Theatre	15	500	Family event with free visual arts, drama, dance and music workshops under the theme of climate change.	£ 2,200.00	£ 4,250.00	£ 1,500.00



30	<a href="#">Happy Ever After Festival</a>	17-22 August 2015	Kazzum	Weavers Fields Pocket Park	17	1800	Festival involving a week of community based events, including numerous performances and arts/crafts workshops.	£ 2,500.00	£ 21,450.00	£ 2,000.00
33	<a href="#">Celebrate Your Roots</a>	25-Oct-15	SPLASH	St Matthias Community Centre	12	100-125	BHM: Annual talent show to celebrate BHM.	£ 500.00	£ 1,460.00	£ 350.00
34	<a href="#">Rise Up &amp; Still Rising</a>	01-Oct-15	Theatre Centre Limited	Mulberry School for Girls / Mulberry & Bigland Green Centre	13	258	BHM: New play "Rise Up" about the Freedom Riders challenging segregation in 1961 USA. Accompanied by workshop "Still Rising" for Mulberry School students.	£ 850.00	£ 4,280.00	£ 500.00
35	<a href="#">Photomonth East London</a>	1 Oct - 30 Nov	Alternative Arts	Throughout Tower Hamlets, Hackney & Newham	All	180000	BHM: Annual photography festival.	£ 2,500.00	£ 25,750.00	£ 1,800.00
36	<a href="#">Better for Knowing You</a>	19 Oct - 26 Nov	Poetry in Wood	Montefiore Centre	14	800	BHM: 6 half-day printing workshops followed by exhibition and opening party.	£ 1,559.15	£ 1,559.15	£ 800.00
40	<a href="#">Third Bangla Music Festival</a>	25-27 September	Saudha	Kobi Nazrul, Rich Mix, Micro Business Centre, Montefiore Centre	14,19	550	Third annual Bangla Music Festival celebrating traditional Bengali folk music in various venues around the Brick Lane area.	£ 1,700.00	£ 3,700.00	£ 1,000.00
41	<a href="#">Arriving in the UK as an Unaccompanied Minor</a>	17-Oct-15	Half Moon Theatre	Half Moon Theatre	15	??	BHM: Performances of "Map of Me", a spoken word production about forced child migration - as well as workshops and panel	£ 1,070.00	£ 2,320.00	£ 600.00
42	<a href="#">Well Being Festival</a>	29-Oct-15	THACMHO	Oxford House	1	200	BHM: a one-day art and heritage festival focussed on mental health and wellbeing, featuring an exhibition, music, film and performances.	£ 2,590.00	£ 5,090.00	£ 1,000.00
46	<a href="#">Speech/Life</a>	2-4 September	Cardboard Citizens	Cardboard Citizens & Bromley-by-Bow Centre	5,20	200	Participatory performing arts project of dialogue between marginalised and better-off, reflecting complex social and housing situations.	£ 2,000.00	£ 14,975.00	£ 1,500.00
47	<a href="#">Fright Flicks</a>	31 Oct - 1 Nov	Studio Film School Ltd	Pillbox	1	600	Family-oriented short film and interactive arts festival comprised of short films, installations and performances.	£ 1,500.00	£ 21,340.00	£ 1,000.00
49	<a href="#">Somali Week Festival 2015</a>	23 October - 1 November	Kayd Somali Arts & Culture	Oxford House	17	4130	BHM: annual event showcasing a range of Somali poetry, literature, music, comedy, theatre and discussion panels.	£ 2,500.00	£ 101,545.00	£ 1,800.00
50	<a href="#">Renaissance of Kathak: Performance of Shyama</a>	20-21 November 2015	Alpana Dance Company Ltd	Brady Arts Centre	14	300	SoBD: 2 performances of classic Kathak dance telling the story of a traditional Benagli romantic tragedy.	£ 950.00	£ 2,000.00	£ 500.00
52	<a href="#">Water Immersion in Water</a>	15-Nov-15	Docklands Theatre & Performing Arts	Brady Arts Centre	14	120	SoBD: 8 weeks of workshops about difficulties of being a gay Bengali in the UK, followed by final performance of play about a gay relationship in Bangladesh 150 years ago.	£ 970.00	£ 6,390.00	£ 500.00
53	<a href="#">British Empire in Fiji and its Legacy</a>	24-Oct-15	Brick Lane Circle	Rich Mix	19	150	BHM: Screening of film about exploitation of Indian and native Fijians, along with exhibition and indigenous Fijian performances.	£ 700.00	£ 1,000.00	£ 550.00

54	<a href="#">Eureka! Art Pavilion</a>	21-31 October 2015	Osmosis Projects	Mile End Art Pavilion	11	5000	Final group exhibition of the Osmosis Machine Tour - combination of art and science, including workshops, making arts and sciences more accessible to families and young people.	£ 700.00	£ 33,500.00	£ 700.00
58	<a href="#">Open CASA Community Day at CASA 2015</a>	11-Oct-15	CASA Theatre Festival Ltd	Rich Mix	19	400	Day of free events to celebrate the richness and variety of UK's Latin American community and invite local audiences to participate in Latin American culture.	£ 960.00	£ 5,890.00	£ 750.00
60	<a href="#">Diwali Celebration 2015</a>	10-Nov-15	Sanaton Association	York Hall	17	800	Hindu Community Diwali Festival inviting Hindu and non-Hindu communities to attend. Family event including dance, drama, arts, crafts, workshops and performance.	£ 2,500.00	£ 10,515.00	£ 1,250.00
61	<a href="#">The Winter Makers Market and Exhibition Trail</a>	27 - 29 November	Stitches in Time	Limehouse Town Hall, Stepney City Farm, Husk Coffee and Creative Space	18, 10, 15	4000	Multi venue artist and designer market and exhibition trail with open studios and performances. Mixing communities in a positive setting. 30 creative workshops, also pottery, woodcraft, metalwork. Art exhibitions, choir performance etc	£ 2,490.00	£ 11,040.00	£ 2,000.00
62	<a href="#">Missing Girls</a>	6 & 7 November	Rokeya Project SBD	Rich Mix	19	211	Missing Girls is a true story of a couple in a small village in India who gave birth to 2 daughters. And the story looks at the pressure they faced to produce sons and failure to do so. Issues raised are infanticide, foeticide and maltreatment of women.	£ 1,218.00	£ 5,721.00	£ 500.00
68	<a href="#">Includu Deaf Arts Festival 2016</a>	23-28 Feb	Includu	Rich Mix	19	1513	Festival of deaf arts and culture with daytime workshops and an evening showcase performance.	£ 2,300.00	£ 62,430.00	£ 2,000.00
69	<a href="#">Treasure Island</a>	14-18 Feb 2016	Open Book Theatre Productions Ltd	Idea Stores, various	2, 3, 7, 12, 13, 20	442	Interactive theatrical performances of Treasure Island for children and families in Idea Stores across the borough.	£ 1,800.00	£ 10,350.00	£ 1,550.00
71	<a href="#">Baul &amp; Vaishnav Music Festival</a>	26 & 27 March	RadhaRaman Society	Kobi Nazrul, Rich Mix	14, 19	369	Free festival of Baul & Vaishnav music from Bengal & India, including performances and workshops.	£ 1,700.00	£ 3,520.00	£ 1,700.00
72	<a href="#">Scratch Performance Night</a>	01-Mar-16	The Deaf & Hearing Ensemble	Genesis	20	100	Scratch night for deaf and deaf-accessible performance artists in the Genesis Cinema bar area.	£ 1,180.00	£ 2,255.00	£ 1,180.00
75	<a href="#">Women's History Month</a>	1-31 March 2016	Alternative Arts	Multiple venues	Many	10,000	"Making It Happen" - celebrating women writers, artists, activists and performers via music, dance, poetry, plays with groups activities and workshops.	£ 2,500.00	£ 12,500.00	£ 2,500.00
76	<a href="#">Pre-launch of Akhon What Is Bengal?</a>	8 Feb - 30 Jul	The Oitij-Jo Collective	Kobi Nazrul & Rich Mix	14, 19	735 (+3,000 online)	Pre-launch for Bengali cultural festival.	£ 1,500.00	£ 27,200.00	£ 675.00
									£ 671,014.15	£ 52,500.00

Venue Wards, Event Fund 1516

No	Event Name	Organisation name	Venue	18	1	5	5	3	1	4	0	2	4	9	4	7	38	4	0	13	2	21	10
				Bethnal Green	Blackwall and Cubitt Town	Bow East	Bow West	Bromley North	Bromley South	Canary Wharf	Island Gardens	Lansbury	Lighthouse	Mile End	Poplar	Shadwell	Spitalfields and Banglatown	St Dunstan's	St Katherine's and Wapping	St Peter's	Stepney Green	Weavers	Whitechapel
1	<a href="#">16th Rainbow Film Festival</a>	Rainbow Film Society	Genesis Cinema, Brady, Montefiore, Tarling Centre	1												1	1						
2	<a href="#">The Tempest</a>	Cornucopia Theatre Company	Glamis Adventure Playground													1							
3	<a href="#">Knowing One Another Cultural Night &amp; Book Launch</a>	Brick Lane Circle	Rich Mix																			1	
4	<a href="#">The Isle is Full of Noises</a>	Grand Union Orchestra	Rich Mix, St John's, Brady, QMUL	1										1			1					1	
5	<a href="#">Room for Wonder</a>	IJAD Dance Company	Rich Mix, Mulberry School, Sundial Centre, St Hilda's	1												1						1	
6	<a href="#">The Artful Experts Season</a>	Daily Life Ltd	Bromley by Bow Centre & Kingsley Hall					1															
7	<a href="#">Boi Lit 2015</a>	Bishwo Shahitto Kendro London	Rich Mix																			1	
8	<a href="#">DIY Cultures 2015</a>	Other Asias	Rich Mix																			1	
9	<a href="#">Shine</a>	Drake Music	Toynbee Hall														1						
10	<a href="#">Angels in the park</a>	Shiva Productions	Mile End Park											1									
11	<a href="#">Gypsy Traveller Summer Fair</a>	The Traveller Movement	Mile End Park											1									
12	<a href="#">Sagacity!</a>	Green Candle Dance Company	Oxford House	1																			
14	<a href="#">Robin Hood's Forest</a>	Story Spinner	Mowlem CC, John Smith CC, Meath CC, Mile End CC, Overland CC, Ocean CC	1		1									1			1			1		1
15	<a href="#">LIMEfest 2015</a>	Limehouse Community Forum	Ropemakers Field										1										
20	<a href="#">Teviot Festival</a>	Teviot Partnership	Street festival on Wyvis Street, using the Teviot Centre												1								
21	<a href="#">Museum of Childhood Summer Festival</a>	V&A Museum of Childhood	V&A Museum of Childhood	1																			
23	<a href="#">African Street Style Festival 2015</a>	Simplicious CIC	Calvert Avenue and Arnold Circus																			1	
24	<a href="#">Blackwall Road Show</a>	SPLASH	5 estates in Poplar		1								1	1									

No	Event Name	Organisation name	Venue	Bethnal Green	Blackwall and Cubitt Town	Bow East	Bow West	Bromley North	Bromley South	Canary Wharf	Island Gardens	Lansbury	Limhouse	Mile End	Poplar	Shadwell	Spiritfields and Banglatown	St Dunstons	St Katherine's and Wapping	St Peter's	Stepney Green	Weavers	Whitechapel
25	<a href="#">All Stars London 2015 Talent Show</a>	All Stars London	Calvary Charismatic Baptist Church												1								
27	<a href="#">Susie &amp; Beryl: The Art of Positive Ageing</a>	Globe Community Project	Idea Store Whitechapel																				1
28	<a href="#">Fun Palaces</a>	Half Moon Theatre	Half Moon Theatre															1					
30	<a href="#">Happy Ever After Festival</a>	Kazzum	Weavers Fields Pocket Park																	1			
33	<a href="#">Celebrate Your Roots</a>	SPLASH	St Matthias Community Centre												1								
34	<a href="#">Rise Up &amp; Still Rising</a>	Theatre Centre Limited	Mulberry School for Girls / Mulberry & Bigland Green Centre													1							
35	<a href="#">Photomonth East London</a>	Alternative Arts	Throughout Tower Hamlets, Hackney & Newham	5	0	3	2	1	0	2	0	0	1	0	0	0	16	0	0	4	0	6	5
36	<a href="#">Better for Knowing You</a>	Poetry in Wood	Montefiore Centre														1						
40	<a href="#">Third Bangla Music Festival</a>	Saudha	Kobi Nazrul, Rich Mix, Micro Business Centre, Montefiore Centre														1					1	
41	<a href="#">Arriving in the UK as an Unaccompanied Minor</a>	Half Moon Theatre	Half Moon Theatre															1					
42	<a href="#">Well Being Festival</a>	THACMHO	Oxford House	1																			
46	<a href="#">Street/Life</a>	Cardboard Citizens	Cardboard Citizens & Bromley-by-Bow Centre					1															1
47	<a href="#">Fright Flicks</a>	Studio Film School Ltd	Pillbox	1																			
49	<a href="#">Somali Week Festival 2015</a>	Kayd Somali Arts & Culture	Oxford House																	1			
50	<a href="#">Renaissance of Kathak: Performance of Shyama</a>	Alpana Dance Company Ltd	Brady Arts Centre														1						
52	<a href="#">Water Immersion in Water</a>	Docklands Theatre & Performing Arts	Brady Arts Centre														1						
53	<a href="#">British Empire in Fiji and its Legacy</a>	Brick Lane Circle	Rich Mix																				1
54	<a href="#">Eureka! Art Pavilion</a>	Osmosis Projects	Mile End Art Pavilion											1									
58	<a href="#">Open CASA Community Day at CASA 2015</a>	CASA Theatre Festival Ltd	Rich Mix																				1
60	<a href="#">Diwali Celebration 2015</a>	Sanaton Association	York Hall																	1			
61	<a href="#">The Winter Makers Market and Exhibition Trail</a>	Stitches in Time	Limehouse Town Hall, Stepney City Farm, Husk Coffee and Creative Space										1					1			1		
62	<a href="#">Missing Girls</a>	Rokeya Project SBD	Rich Mix																				1

68	Includu Deaf Arts Festival	Includu	Rich Mix																	1			
No	Event Name	Organisation name	Venue	Bethnal Green	Blackwall and Cubitt Town	Bow East	Bow West	Bronley North	Bronley South	Canary Wharf	Island Gardens	Lansbury	Linthouse	Mile End	Poplar	Shadwell	Spatialfields and Banglatown	St Dunstan's	St Katherine's and Wapping	St Peter's	Stepney Green	Weavers	Whitechapel
69	Treasure Island	Open Book Theatre	Idea Stores	1			1			1						1	1						
71	Baul and Vaishnav Music Festival	RadhaRahman Society	Kobi Nazrul, Rich Mix,														1					1	
72	Scratch Performance Night	The Deaf and Hearing Ensemble	Genesis Cinema	1																			
75	Women's History Month	Alternative Arts	Multiple Venues	3		1	2		1	1		1	4	2	2	12			6		2	2	
76	Pre-Launch of Akhon, What is Bengal?	The Oitij-Jo Collective	Kobi Nazrul Centre, Rich Mix													1						1	

**This page is intentionally left blank**

## APPENDIX D

Ward	Photomonth Venues 1516
Bethnal Green	FOUR CORNERS E2 0QN Tower Hamlets
Bethnal Green	MAGIC ME at The Centre E3 4LX Tower Hamlets
Bethnal Green	theprintspace E2 8DL Tower Hamlets
Bethnal Green	TOWER HAMLETS LOCAL HISTORY LIBRARY E1 4DG Tower Hamlets
Bethnal Green	V&A MUSEUM OF CHILDHOOD E2 9PA Tower Hamlets
Bow East	FILMPRO LTD E2 8HD Tower Hamlets
Bow East	ROMAN ROAD ART CAFÉ E3 5QR Tower Hamlets
Bow East	STOUR SPACE E3 2PA Tower Hamlets
Bow West	ART PAVILION E3 4QY Tower Hamlets
Bow West	CHISENHALE ARTS PLACE E3 5QZ Tower Hamlets
Bromley North	The Centre Bow E3 4LX
Canary Wharf	IDEA STORE CANARY WHARF E14 5RB Tower Hamlets
Canary Wharf	MUSEUM OF LONDON DOCKLANDS E14 4AL Tower Hamlets
Limehouse	LIMEHOUSE TOWN HALL E14 7HA Tower Hamlets
Spitalfields and Banglatown	CANVAS CAFE, THE E1 5JL Tower Hamlets
Spitalfields and Banglatown	DRAY WALK GALLERY E1 6QL Tower Hamlets
Spitalfields and Banglatown	ELEVEN SPITALFIELDS GALLERY E1 6QH Tower Hamlets
Spitalfields and Banglatown	FAZENDA UK E1 7LE Tower Hamlets
Spitalfields and Banglatown	FIFTH BASE E1 5LJ Tower Hamlets
Spitalfields and Banglatown	GARDINERS E1 6BJ Tower Hamlets
Spitalfields and Banglatown	IDEA STORE WHITECHAPEL E1 3BU Tower Hamlets
Spitalfields and Banglatown	PHOTOBLOCK @ Old Truman Brewery E1 6QL Tower Hamlets
Spitalfields and Banglatown	RAG FACTORY E1 5LJ Tower Hamlets
Spitalfields and Banglatown	SAFE Studios E1 5NF Tower Hamlets
Spitalfields and Banglatown	SALT & PEGRAM E1 5LP Tower Hamlets
Spitalfields and Banglatown	SHOP 7 Dray Walk E1 6QL Tower Hamlets
Spitalfields and Banglatown	SIX PUMA COURT E1 6QG Tower Hamlets
Spitalfields and Banglatown	SWADHINATA TRUST E1 7NT Tower Hamlets
Spitalfields and Banglatown	TOWN HOUSE E1 6QE Tower Hamlets
Spitalfields and Banglatown	WOMEN'S LIBRARY E1 7NT Tower Hamlets
St Peter's	BETHNAL GREEN WORKING MEN'S CLUB E2 6ND Tower Hamlets
St Peter's	DEGREE ART E2 9DG Tower Hamlets
St Peter's	GALLERY320 E2 0AG Tower Hamlets
St Peter's	OXFORD HOUSE E2 6HG Tower Hamlets
Weavers	BRICK LANE BEIGEL BAKE E1 6SB Tower Hamlets
Weavers	ESPACIO GALLERY E2 7DG Tower Hamlets
Weavers	HAWKHURST VAULT E2 7EB Tower Hamlets
Weavers	MOTHER LONDON E2 7DD Tower Hamlets
Weavers	RICH MIX E1 6LA Tower Hamlets
Weavers	SHIPTON STREET GALLERY E2 7RZ Tower Hamlets
Whitechapel	CASS BANK GALLERY(The) E1 7PF Tower Hamlets
Whitechapel	CASS FOYER GALLERY E1 7PF Tower Hamlets
Whitechapel	KOPITIAM STRAIT TIMES E1 7PL Tower Hamlets
Whitechapel	SIR JOHN CASS FACULTY OF ART, ARCHITECTURE AND DESIGN E1 7PF Tower Hamlets
Whitechapel	WHITECHAPEL GALLERY E1 7QX Tower Hamlets

**This page is intentionally left blank**



APPENDIX E	Women's History Month in Tower Hamlets
ward	Venue
BETHNAL GREEN	BACKYARD COMEDY CLUB, 231 Cambridge Heath Road E3 0EL
BETHNAL GREEN	FOUR CORNERS, 121 Roman Road E2 0QN
BETHNAL GREEN	MAGIC ME, 18 Victoria Park Square E2 9PF
BETHNAL GREEN	TOWER HAMLETS LOCAL HISTORY LIBRARY, 277 Bancroft Road E1 4DQ
BETHNAL GREEN	York Hall Leisure Centre, Old Ford Road E2 9PJ
BOW EAST	IDEA STORE BOW, 1 Gladstone Place, Roman Road E3 5ES
BOW EAST	Yard Theatre, E9 5EN
BOW WEST	CHISENHALE ARTS PLACE, 64-84 Chisenhale Road E3 5QZ
BROMLEY SOUTH	Linc Centre, E3 3PR
CANARY WHARF	IDEA STORE CHRISP STREET, 1 Vesey Path, East India Dock Road E14 6BT
CANARY WHARF	Tiller Leisure Centre, Tiller Road, E14 8PX
MILE END	East London Chinese Community Centre, E3 4FX
MILE END	Mile End Leisure Centre, 190 Burdett Road, E3 4HL
MILE END	Mile End Stadium, Rhodeswell Road E14 7TW
MILE END	St Paul's Way Community Centre, E3 4AJ
POPLAR	St Matthias Community Centre, E14 0AE
POPLAR	Tower Hamlets Community College, 116 Poplar High St E14 0AS
SHADWELL	John Scurr Community Centre, E14 7JQ
SPITALFIELDS AND BANGLATOWN	ARTSADMIN, Toynbee Studios, 28 Commercial Street E1 6AB
SPITALFIELDS AND BANGLATOWN	Attlee Youth & Community Centre, 5 Thrawl Street E1 6RT
SPITALFIELDS AND BANGLATOWN	BRADY ARTS CENTRE, 192-196 Hanbury Street E1 5HU
SPITALFIELDS AND BANGLATOWN	Kobi Nazrul Centre, E1 5HU
SPITALFIELDS AND BANGLATOWN	Osmani Centre, 58 Underwood Road E1 5AW
SPITALFIELDS AND BANGLATOWN	Osmani Sports Hall, Vallance Road E1 5AD
SPITALFIELDS AND BANGLATOWN	Osmani Sports Hall, Vallance Road, E1 5AD
SPITALFIELDS AND BANGLATOWN	Spitalfields City Farm, E1 5AR
SPITALFIELDS AND BANGLATOWN	Toynbee Studios, E1 6AB
SPITALFIELDS AND BANGLATOWN	Whitechapel Leisure Centre, 55 Durward Street E1 5BA
ST PETERS	4COSE, 7 Vyner Street E2 9DG
ST PETERS	Account 3, E2 6JY
ST PETERS	Praxis, E1 0EF
WEAVERS	ESPACIO GALLERY, 159 Bethnal Green Road E2 7DG
WEAVERS	RICH MIX, 35-47 Bethnal Green Road, Shoreditch E1 6LA
WEAVERS	St Hilda's East E2, 7EY
WHITECHAPEL	IDEA STORE WHITECHAPEL, 321 Whitechapel Road E1 3BU
WHITECHAPEL	Society Links, E1 8JX
WHITECHAPEL	WHITECHAPEL GALLERY, 77-82 Whitechapel High Street E1 7QX

**INTERNATIONAL WOMEN'S WEEK IN TOWER HAMLETS, 5-12 March**

Ward organisation based	Organisations involved include	Postcode
BETHNAL GREEN	Praxis Community Projects,	E2 0EF
BROMLEY SOUTH	LARG Lincoln Area Regeneration Group,	E3 3PR
LANSBURY	East London Chinese Community Centre,	E14 6DR
LIMEHOUSE	Limehouse Community Association,	
MILE END	Limehouse Project,	E14 7HG
POPLAR	Neighbours in Poplar,	E14 0EH
POPLAR	Poplar HARCA,	E14 0EA
SPITALFIELDS AND BANGLATOWN	HEBA Women's Project,	E1 6RU
SPITALFIELDS AND BANGLATOWN	Spitalfields City Farm,	E2 5AR
SPITALFIELDS AND BANGLATOWN	Women's Health & Family Services,	E1 5HU
SPITALFIELDS AND BANGLATOWN	Udichi Shilpi Gosthi,	E1 5HZ
SPITALFIELDS AND BANGLATOWN	Osmani Centre.	E1 5AW
ST PETERS	Black Women's Health & family Support,	E2 9LU
ST PETERS	Account 3,	E2 6JY
WEAVERS	Boundary Women's Project,	E2 7EY
WEAVERS	Women's Environmental Network,	E2 7EY
Whitechapel	Society Links,	e1 8jx
	Nari Diganta,	
	Mohila Ongon Association,	

Total Budget allocation of £52,406				£ 52,500.00	Balance £ -					£ 52,500.00	
No	Date received	Event Name	Event Date	Organisation name	Venue	Ward	est audience	Event Description	Amount requested	Total budget	Amount awarded
1	10.03.15	<a href="#">16th Rainbow Film Festival</a>	24-31 May 2015	Rainbow Film Society	Genesis Cinema, Brady, Montefiore, Tarling Centre	13, 14, 1	1,000	16th annual Asian film festival. 15 screenings across various TH venues.	£ 2,500.00	£ 8,800.00	£ 1,500.00
2	17.03.15	<a href="#">The Tempest</a>	15 May - 7 June 2015	Cornucopia Theatre Company	Glamis Adventure Playground	13	1,200	Annual urban, site-specific community Shakespeare production involving local young people and professional actors.	£ 2,500.00	£ 36,800.00	£ 2,000.00
3	17.03.15	<a href="#">Knowing One Another Cultural Night &amp; Book Launch</a>	20-Apr-15	Brick Lane Circle	Rich Mix	19	150	Community cohesion and diversity project with 15 individuals from diverse communities; entertainment, interactive art workshop and multicultural food.	£ 750.00	£ 1,250.00	£ 350.00
4	18.03.15	<a href="#">The Isle is Full of Noises</a>	12-26 April 2015	Grand Union Orchestra	Rich Mix, St John's, Brady, QMUL	19, 1, 14, 11	2,500	5 events over 2 weeks celebrating immigration and cultural diversity - combining performances, presentations and workshops, culminating in a debate / discussions at QMUL.	£ 2,000.00	£ 22,000.00	£ 1,500.00
5	18.03.15	<a href="#">Room for Wonder</a>	1-22 May 2015	IJAD Dance Company	Rich Mix, Mulberry School, Sundial Centre, St Hilda's	19, 13, 1	1,200	Intergenerational workshops, open rehearsals and digital archive focussing on our changing relationship to fairytales and folklore over time.	£ 2,200.00	£ 20,202.00	£ 1,250.00
6	18.03.15	<a href="#">The Artful Experts Season</a>	May-July 2015	Daily Life Ltd	Bromley by Bow Centre & Kingsley Hall	5	2,327	2 evenings of live work by artists, musicians and performers on the topic of mental distress, followed by a month-long exhibition of visual work. (Running alongside the Expert View Symposium funded by the Wellcome Trust)	£ 2,500.00	£ 6,990.00	£ 1,000.00
7	18.03.15	<a href="#">Boi Lit 2015</a>	25-26 April 2015	Bishwo Shahitto Kendro London	Rich Mix	19	300	Annual Bangla literary festival featuring book fair, workshops, speeches, poetry and live music.	£ 2,500.00	£ 3,650.00	£ 800.00
8	18.03.15	<a href="#">DIY Cultures 2015</a>	22 May - 12 June 2015	Other Asias	Rich Mix	19	1,500	Annual day festival centred around a zine, small-press and artists book fair, comprising of exhibitions, workshops, craft fair, panel discussions, video art, films, poetry and music.	£ 1,000.00	£ 21,652.00	£ 1,000.00
9	18.03.15	<a href="#">Shine</a>	01-Apr-15	Drake Music	Toynbee Hall	14	150	3-day music workshop followed by 'sharing event'.	£ 2,000.00	£ 10,970.00	£ 1,500.00
10	18.03.15	<a href="#">Angels in the park</a>	16-Jun-15	Shiva Productions	Mile End Park	11	160-200	Free promenade performance of 5 10 minute Irish plays focusing on issues such as Alzheimer's, family estrangement and bereavement.	£ 1,490.00	£ 4,360.00	£ 1,490.00
11	18.03.15	<a href="#">Gypsy Traveller Summer Fair</a>	28-Jun-15	The Traveller Movement	Mile End Park	11	100-250	Event to celebrate Gypsy Roma Traveller History Month (GRTHM) with exhibitions, live music, talent show, food, fairground rides etc.	£ 1,500.00	£ 3,450.00	£ 1,000.00
12	27.03.15	<a href="#">Sagacity!</a>	9-10 July 2015	Green Candle Dance Company	Oxford House	1	270	Day of dance workshops followed by a day of dance performances by senior residents.	£ 1,655.00	£ 4,000.00	£ 1,655.00
14	23.04.15	<a href="#">Robin Hood's Forest</a>	6-10 July 2015	Story Spinner	Mowlem CC, John Smith CC, Meath CC, Mile End CC, Overland CC, Ocean CC	1, 3, 11, 15, 18, 20	180	Storytelling show with narrator/performer and live music - 6 performances across 6 Childrens Centres.	£1,160	£ 5,331.00	£ 750.00
15	04.05.15	<a href="#">LIMEfest 2015</a>	05-Jul-15	Limehouse Community Forum	Ropemakers Field	10	1,000	Community festival of music, local food and festivities in local park. Including Half Moon Theatre for young people, fitness for seniors, 'Canary Wool' dog club, Tug-of-war, mini farm and live music.	£ 2,500.00	£ 10,400.00	£ 1,000.00
17	04.05.15	<a href="#">Show Dance Festival</a>	11-12 July 2015	Show Dance Company	Brady Arts Centre	14	550	2 day event with a range of dance workshops, talks, stalls and performances.	£ 1,494.00	£ 5,244.00	Award was returned as event Cancelled
20	01.05.15	<a href="#">Teviot Festival</a>	25-Jul-15	Teviot Partnership	Street festival on Wyvis Street, using the Teviot Centre	12	475	Intergenerational and family-orientated community festival with karaoke and sports activities.	£ 2,000.00	£ 12,960.00	£ 600.00
21	30.04.15	<a href="#">Museum of Childhood Summer Festival</a>	26-Jul-15	V&A Museum of Childhood	V&A Museum of Childhood	1	1500-2500	13th annual summer festival with live music, dance, street performances, arts & crafts, stalls, etc.	£ 1,500.00	£ 5,000.00	£ 1,000.00
23	04.05.15	<a href="#">African Street Style Festival 2015</a>	26-Jul-15	Simplicious CIC	Calvert Avenue and Arnold Circus	19	3,000	African street festival comprising of artists, performance, film, fashion, debate, photography and dance.	£ 1,900.00	£ 37,400.00	£ 1,000.00

24	02.05.15	<a href="#">Blackwall Road Show</a>	3-28 August 2015	SPLASH	5 estates in Poplar	2, 10, 12	500-1000	Variety of activities including art and drama workshops, fun games, bouncy castle, face and henna painting etc.	£ 1,000.00	£ 2,585.00	£ 800.00
25	06.05.15	<a href="#">All Stars London 2015 Talent Show</a>	01-Aug-15	All Stars London	Calvary Charismatic Baptist Church	12	243	Talent show featuring 15-25 acts performed by young people spanning genres of vocals, dance, rap, instrument, poetry and more.	£ 600.00	£ 3,840.00	£ 600.00
26	20.04.15	<a href="#">Me &amp; Mum: Stories of Childhood</a>	July- August 2015	deep:black	St Mary's Community Hall (Cable Street) and Mile End Arts Pavilion	13, 14	130	Series of workshops exploring relationships between female family members followed by exhibition.	£ 2,500.00	£ 29,790.00	Award was returned as event Cancelled
27	04.05.15	<a href="#">Susie &amp; Beryl: The Art of Positive Ageing</a>	1 Oct - 12 Nov 2015	Globe Community Project	Idea Store Whitechapel	20	70 in workshops + thousands of Idea Store visitors	Art installations / sculptures in the Idea Store of the theme of ageing for United Nations Day of Older Persons, including associated art, writing and life coaching workshops for senior residents.	£ 2,310.00	£ 12,310.00	£ 1,500.00
28	27.05.15	<a href="#">Fun Palaces</a>	04-Oct-15	Half Moon Theatre	Half Moon Theatre	15	500	Family event with free visual arts, drama, dance and music workshops under the theme of climate change.	£ 2,200.00	£ 4,250.00	£ 1,500.00
30	01.06.15	<a href="#">Happy Ever After Festival</a>	17-22 August 2015	Kazzum	Weavers Fields Pocket Park	17	1800	Festival involving a week of community based events, including numerous performances and arts/crafts workshops.	£ 2,500.00	£ 21,450.00	£ 2,000.00
33	27.06.15	<a href="#">Celebrate Your Roots</a>	25-Oct-15	SPLASH	St Matthias Community Centre	12	100-125	BHM: Annual talent show to celebrate BHM.	£ 500.00	£ 1,460.00	£ 350.00
34	06.07.15	<a href="#">Rise Up &amp; Still Rising</a>	01-Oct-15	Theatre Centre Limited	Mulberry School for Girls / Mulberry & Bigland Green Centre	13	258	BHM: New play "Rise Up" about the Freedom Riders challenging segregation in 1961 USA. Accompanied by workshop "Still Rising" for Mulberry School students.	£ 850.00	£ 4,280.00	£ 500.00
35	06.07.15	<a href="#">Photomonth East London</a>	1 Oct - 30 Nov	Alternative Arts	Throughout Tower Hamlets, Hackney & Newham	All	180000	BHM: Annual photography festival.	£ 2,500.00	£ 25,750.00	£ 1,800.00
36	06.07.15	<a href="#">Better for Knowing You</a>	19 Oct - 26 Nov	Poetry in Wood	Montefiore Centre	14	800	BHM: 6 half-day printing workshops followed by exhibition and opening party.	£ 1,559.15	£ 1,559.15	£ 800.00
40	06.07.15	<a href="#">Third Bangla Music Festival</a>	25-27 September	Saudha	Kobi Nazrul, Rich Mix, Micro Business Centre, Montefiore Centre	14,19	550	Third annual Bangla Music Festival celebrating traditional Bengali folk music in various venues around the Brick Lane area.	£ 1,700.00	£ 3,700.00	£ 1,000.00
41	06.07.15	<a href="#">Arriving in the UK as an Unaccompanied Minor</a>	17-Oct-15	Half Moon Theatre	Half Moon Theatre	15	??	BHM: Performances of "Map of Me", a spoken word production about forced child migration - as well as workshops and panel discussions.	£ 1,070.00	£ 2,320.00	£ 600.00
42	06.07.15	<a href="#">Well Being Festival</a>	29-Oct-15	THACMHO	Oxford House	1	200	BHM: a one-day art and heritage festival focussed on mental health and wellbeing, featuring an exhibition, music, film and performances.	£ 2,590.00	£ 5,090.00	£ 1,000.00
46	06.07.15	<a href="#">Street/Life</a>	2-4 September	Cardboard Citizens	Cardboard Citizens & Bromley-by-Bow Centre	5,20	200	Participatory performing arts project of dialogue between marginalised and better-off, reflecting complex social and housing situations.	£ 2,000.00	£ 14,975.00	£ 1,500.00
47	06.07.15	<a href="#">Fright Flicks</a>	31 Oct - 1 Nov	Studio Film School Ltd	Pillbox	1	600	Family-oriented short film and interactive arts festival comprised of short films, installations and performances.	£ 1,500.00	£ 21,340.00	£ 1,000.00
49	16.07.15	<a href="#">Somali Week Festival 2015</a>	23 October - 1 November	Kayd Somali Arts & Culture	Oxford House	17	4130	BHM: annual event showcasing a range of Somali poetry, literature, music, comedy, theatre and discussion panels.	£ 2,500.00	£ 101,545.00	£ 1,800.00
50	23.07.15	<a href="#">Renaissance of Kathak: Performance of Shyama</a>	20-21 November 2015	Alpana Dance Company Ltd	Brady Arts Centre	14	300	SoBD: 2 performances of classic Kathak dance telling the story of a traditional Bengali romantic tragedy.	£ 950.00	£ 2,000.00	£ 500.00
52	02.08.15	<a href="#">Water Immersion in Water</a>	15-Nov-15	Docklands Theatre & Performing Arts	Brady Arts Centre	14	120	SoBD: 8 weeks of workshops about difficulties of being a gay Bengali in the UK, followed by final performance of play about a gay relationship in Bangladesh 150 years ago.	£ 970.00	£ 6,390.00	£ 500.00
53	03.08.15	<a href="#">British Empire in Fiji and its Legacy</a>	24-Oct-15	Brick Lane Circle	Rich Mix	19	150	BHM: Screening of film about exploitation of Indian and native Fijians, along with exhibition and indigenous Fijian performances.	£ 700.00	£ 1,000.00	£ 550.00

54	03.08.15	<a href="#">Eureka! Art Pavilion</a>	21-31 October 2015	Osmosis Projects	Mile End Art Pavilion	11	5000	Final group exhibition of the Osmosis Machine Tour - combination of art and science, including workshops, making arts and sciences more accessible to families and young people.	£ 700.00	£ 33,500.00	£ 700.00
58	03.08.15	<a href="#">Open CASA Community Day at CASA 2015</a>	11-Oct-15	CASA Theatre Festival Ltd	Rich Mix	19	400	Day of free events to celebrate the richness and variety of UK's Latin American community and invite local audiences to participate in Latin American culture.	£ 960.00	£ 5,890.00	£ 750.00
60	07.09.15	<a href="#">Diwali Celebration 2015</a>	10-Nov-15	Sanaton Association	York Hall	17	800	Hindu Community Diwali Festival inviting Hindu and non- Hindu communities to attend. Family event including dance, drama, arts, crafts, workshops and performance.	£ 2,500.00	£ 10,515.00	£ 1,250.00
61	07.09.15	<a href="#">The Winter Makers Market and Exhibition Trail</a>	27 - 29 November	Stitches in Time	Limehouse Town Hall, Stepney City Farm, Husk Coffee and Creative Space	18, 10, 15	4000	Multi venue artist and designer market and exhibition trail with open studios and performances. Mixing communities in a positive setting. 30 creative workshops, also pottery, woodcraft, metalwork. Art exhibitions, choir performance etc	£ 2,490.00	£ 11,040.00	£ 2,000.00
62	07.09.16	<a href="#">Missing Girls</a>	6 & 7 November	Rokeya Project SBD	Rich Mix	19	211	Missing Girls is a true story of a couple in a small village in India who gave birth to 2 daughters. And the story looks at the pressure they faced to produce sons and failure to do so. Issues raised are infanticide, foeticide and maltreatment of women.	£ 1,218.00	£ 5,721.00	£ 500.00
68	07.12.15	<a href="#">Includu Deaf Arts Festival 2016</a>	23-28 Feb	Includu	Rich Mix	19	1513	Festival of deaf arts and culture with daytime workshops and an evening showcase performance.	£ 2,300.00	£ 62,430.00	£ 2,000.00
69	07.12.15	<a href="#">Treasure Island</a>	14-18 Feb 2016	Open Book Theatre Productions Ltd	Idea Stores, various	2, 3, 7, 12, 13, 20	442	Interactive theatrical performances of Treasure Island for children and families in Idea Stores across the borough.	£ 1,800.00	£ 10,350.00	£ 1,550.00
71	02.01.16	<a href="#">Baul &amp; Vaishnav Music Festival</a>	26 & 27 March	RadhaRaman Society	Kobi Nazrul, Rich Mix	14, 19	369	Free festival of Baul & Vaishnav music from Bengal & India, including performances and workshops.	£ 1,700.00	£ 3,520.00	£ 1,700.00
72	04.01.16	<a href="#">Scratch Performance Night</a>	01-Mar-16	The Deaf & Hearing Ensemble	Genesis	20	100	Scratch night for deaf and deaf-accessible performance artists in the Genesis Cinema bar area.	£ 1,180.00	£ 2,255.00	£ 1,180.00
75	06.01.16	<a href="#">Women's History Month</a>	1-31 March 2016	Alternative Arts	Multiple venues	Many	10,000	"Making It Happen" - celebrating women writers, artists, activists and performers via music, dance, poetry, plays with groups activities and workshops.	£ 2,500.00	£ 12,500.00	£ 2,500.00
76	06.01.16	<a href="#">Pre-launch of Akhon What Is Bengal?</a>	8 Feb - 30 Jul	The Oitij-Jo Collective	Kobi Nazrul & Rich Mix	14, 19	735 (+3,000 online)	Pre-launch for Bengali cultural festival.	£ 1,500.00	£ 27,200.00	£ 675.00
										£ 52,500.00	

**This page is intentionally left blank**



APPENDIX G

**EVENTS FUND 2015-2016**

**Evaluation Form**

It is a condition of grant for **ALL** successful applicants that you must complete, sign and return this form to Arts and Events by the deadline that applies to your project. For grants of £500+, the final payment will only be released when we have the information requested on this form **and when we are confident that all the grant conditions have been fulfilled.**

**Deadlines for complete Evaluation Forms and all supporting information to be received:**

Event Date	Evaluation Deadline	Event Date	Evaluation Deadline
<b>April 2015</b>	30 <sup>th</sup> June 2015	<b>October 2015</b>	5 <sup>th</sup> January 2016
<b>May 2015</b>	31 <sup>st</sup> July 2015	<b>November 2015</b>	31 <sup>st</sup> January 2016
<b>June 2015</b>	31 <sup>st</sup> August 2015	<b>December 2015</b>	29 <sup>th</sup> February 2016
<b>July 2015</b>	30 <sup>th</sup> September 2015	<b>January 2016</b>	31 <sup>st</sup> March 2016
<b>August 2015</b>	31 <sup>st</sup> October 2015	<b>February 2016</b>	30 <sup>th</sup> April 2016
<b>September 2015</b>	30 <sup>th</sup> November 2015	<b>March 2016</b>	31 <sup>st</sup> May 2016

1) **Please include the following with this form:**

a) **A FULL BUDGET STATEMENT**

The statement should detail the entire budget – both income and expenditure. It should be for this project / event only and should not include other core activities of your organisation. It should reflect the projected income and expenditure submitted with your original application. Please use notes to explain any difference from the budget in your original application. Remember to include "in-kind" items and any ticket revenue in both income and expenditure.

b) Please enclose photographs from your event (either prints or digital photos 300dpi or above) with your evaluation form and budget along with declaration that you have written permission from the subjects for their usage by LB Tower Hamlets.

c) Please enclose any publicity or promotional material showing the Tower Hamlets council logo.

2) Insufficient information provided in this evaluation may result in a request for re-submission (provided that it is before the final deadline) or the final payment of grant being withheld.

3) We want to make sure that all of our services are delivered fairly and include everyone's needs. The information provided will help us to improve our services to you and others in Tower Hamlets. With up-to-date and accurate information we are able to better understand our service users / residents to meet their specific needs, identify any possible discrimination or barriers to accessing our services and work to remove them.

- 4) Tower Hamlets Council monitors the delivery of services to ensure that they are representative of all communities and that all service users are treated fairly. The information you provide on this questionnaire will remain strictly confidential, in accordance with the Data Protection Act 1998. Information will only be used by Tower Hamlets Council or other arms-length organisations in the Tower Hamlets Partnership.
- 5) When completing the question on disability, this can be a physical or mental impairment which has a substantial and long term adverse effect on a person's ability to carry out normal day to day activities.

**If you would prefer an electronic version of this form, please email your request to:**  
[festivalsandevents@towerhamlets.gov.uk](mailto:festivalsandevents@towerhamlets.gov.uk)





Evaluation Form for Events Fund

<b>1 Event Details</b>					
<b>a</b>	<b>Name of Organisation</b>				
<b>b</b>	<b>Title of event/project:</b>				
<b>c</b>	<b>When did the event/project take place?</b> Give date/s and times (include any reasons for changes from your original application).				
<b>2 Access</b>					
<b>a</b>	<b>How many people were involved in, or benefited from, your project?</b>				
	<b>As participants</b>				
	<b>As audience</b>				
	<b>As artists</b>				
	<b>As managers/organisers</b>				
<b>b</b>	<b>From what ethnic group were the people who benefited from the project</b> (please give a <b>percentage</b> of each category that applies). You may need to estimate this, please indicate if Actual or Estimated.				
	<b>White</b>				
	British		Irish		Traveller of Irish Heritage
	Turkish / Turkish Cypriot		Greek / Greek Cypriot		Gypsy / Roma
	European		other		NOT KNOWN
	<b>Asian</b>				
	Asian British		Bangladeshi		other
	Indian		Pakistani		Mixed / Dual Heritage
	<b>Chinese</b>		<b>Vietnamese</b>		NOT KNOWN
	<b>Black</b>				
	Caribbean		African		Black British
	Somali		Mixed / Dual Heritage		Other
	<b>Latin American</b>		<b>Any other ethnic group</b>		NOT KNOWN

<b>c</b>	<b>Please indicate what percentage of your audience / participants had a disability:</b>						
	Alzheimer's		Dementia		Deaf or Partially Deaf		
	Blind or partially sighted		Physical Disability		Learning Disability		
	NOT KNOWN						
<b>d</b>	<b>Gender: Please indicate what percentage of your audience / participants were:</b>						
	Women		Men		Transgender		
<b>e</b>	<b>Age: Please indicate what percentage of your audience / participants were aged:</b>						
	0-4		5-9		10 – 14		15 – 19
	20 – 24		25 – 29		30 – 34		35 – 39
	40 – 44		45 – 49		50 – 54		55 – 59
	60 – 64		65+		NOT KNOWN		
<b>f</b>	<b>Religion Please indicate what percentage of your audience / participants were:</b>						
	Agnostic		had no religion				
	Christian		Jewish				
	Muslim		Buddhist				
	Sikh		Hindu				
	Humanist		another religion (please specify)				
	NOT KNOWN						
<b>g</b>	<b>Sexual Orientation</b>						
	Heterosexual		Lesbian				
	Gay		Bisexual				
	NOT KNOWN						
<b>h</b>	<b>Pregnancy and Maternity</b>						
	Pregnant		Breastfeeding				
	NOT KNOWN						

<b>i</b>	<b>Relationship Status</b> <b>Please tell us the percentage of people who were:</b>		
	Civil Partnerships		Married
	Single		Co-habiting
	NOT KNOWN		Divorced
<b>3</b>	<b>Your Event</b> Refer to question 3 in your application		
<b>a</b>	<b>How did the project allow the audience and or/participants to experience a creative and high quality event? Please give examples and evidence.</b>		
<b>b</b>	<b>How did the project meet the priorities that you identified in your original application? Please give examples and evidence.</b>		
<b>C</b>	<b>How did the project enable you to reach the particular groups that you identified in your original application? Please give examples and evidence.</b>		
<b>4</b>	<b>Marketing</b> Please refer to question 3f in your application		
<b>a</b>	<b>Explain whether your marketing plans were successful. Give examples. Attach copies of all relevant PR material – it is a condition of grant that the Tower Hamlets logo is used on all relevant publicity and promotional material.</b>		

<b>b</b>	<b>How were you able to attract new audiences / participants. Give examples.</b>																		
<b>5</b>	<b>Outcomes</b> Please refer to outcomes you stated in question 5 in your application																		
<b>a</b>	<b>Did you achieve your intended outcomes? Please give evidence / examples:</b>																		
	<table border="1"> <thead> <tr> <th></th> <th><b>Activity / output / outcome description</b></th> <th><b>Evidence</b></th> </tr> </thead> <tbody> <tr> <td><b>1</b></td> <td></td> <td></td> </tr> <tr> <td><b>2</b></td> <td></td> <td></td> </tr> <tr> <td><b>3</b></td> <td></td> <td></td> </tr> <tr> <td><b>4</b></td> <td></td> <td></td> </tr> <tr> <td><b>5</b></td> <td></td> <td></td> </tr> </tbody> </table>		<b>Activity / output / outcome description</b>	<b>Evidence</b>	<b>1</b>			<b>2</b>			<b>3</b>			<b>4</b>			<b>5</b>		
	<b>Activity / output / outcome description</b>	<b>Evidence</b>																	
<b>1</b>																			
<b>2</b>																			
<b>3</b>																			
<b>4</b>																			
<b>5</b>																			
<b>b</b>	<b>How has this project helped strengthen, develop or change your organisation or its activities?</b> <b>Please give evidence / examples:</b>																		
<b>c</b>	<b>Do you intend to repeat and/or develop this project in the future? Please explain:</b>																		

**Budget Spreadsheet To Accompany Evaluation Form.**

Please put all costs and income including ticket income and all contributions both cash and in kind and clearly state who has provided the financial support.

This budget should include the sources of income and expenditure given on your original application form with the actual amounts.

<b>6 ACTUAL Income (Total for the event)</b>			
<b>Source of income</b> Please give name of source or sponsor	<b>Amount</b> Total cash and in kind	<b>Cash</b>	<b>In Kind</b>
<b>Amount you received from the Events Fund:</b> (Please put full award amount even if you are awaiting the second payment)			
<b>TOTAL:</b>	<b>£</b>		

<b>7 ACTUAL Expenditure</b> Give details of the TOTAL expenditure reflecting your original application budget.				
<b>Details</b>		<b>Cash</b>	<b>In Kind</b>	<b>Total Expenditure £</b>
Staff:				
Administration:				
Equipment and materials:				
Infrastructure: e.g. stages, marquees				
Services: e.g. stewarding, medical.				
Artists fees / entertainment:				
Marketing:				
Licensing/ Health & Safety: <b>MANDATORY</b>				
Insurance: <b>MANDATORY</b>				
Monitoring and evaluation: <b>MANDATORY</b>				
Other – please list:				
<b>TOTAL:</b> This should be the same as your total income.				

<b>8</b>	<b>Checklist (please tick box)</b>
<b>Completed evaluation form (all sections)</b> <input type="checkbox"/>	
<b>Full budget statement</b> – both income and expenditure with notes if applicable <input type="checkbox"/>	
<b>Photographs</b> from your event, 300 dpi or above, either digital or prints (optional) I declare that I have obtained signed consent for use of the photos attached: <input type="checkbox"/>	
<b>Any publicity or promotional material</b> showing use of Tower Hamlets logo <input type="checkbox"/>	
<b>Copy of Public Liability Insurance</b> <input type="checkbox"/>	
<b>9</b>	<b>Declaration</b>
I confirm to the best of my knowledge that the information provided and the assessments made on this form as well as the attached budget statement are true and accurate. We have complied with the standard and special conditions attached to the grant and request payment of the final instalment.	
<b>Name:</b>	
<b>Signature:</b>	
<b>Position:</b>	
<b>Date:</b>	

Please return your completed form to:

Events Fund Administrator  
 LBTH Arts & Events  
 Brady Arts Centre  
 192-196 Hanbury Street  
 London E1 5HU

email: [festivalsandevents@towerhamlets.gov.uk](mailto:festivalsandevents@towerhamlets.gov.uk)

**This page is intentionally left blank**



## APPENDIX H

### Evaluation Results Event Fund – Annual Report 1516

The Annual Budget is £52,500  
 Total amount awarded £52,500  
 Total number of applications – 76  
 Total number of successful applications – 47  
 Total number of event cancellations – 2  
 Total number of beneficiaries 210,669 (of which 153,905 were for Photomonth.)  
 Total number of Evaluations received – 42  
 Total number of events – 152 (does not include multiple events in same venue)

#### Total Amount Awarded for 1516

Month	Total number of applications	Total number of awards	Total number of applications Declined	Total Awarded
April	4	4	0	£ 4,150.00
May	6	5	1	£ 6,750.00
June	2	2	0	£ 2,490.00
<b>QUARTER 1</b>	<b>12</b>	<b>11</b>	<b>1</b>	<b>£13,390.00</b>
July	12	6	6	£ 6,005.00
August	5	3	2	£ 3,400.00
September	3	2	1	£ 2,500.00
<b>Quarter 2</b>	<b>20</b>	<b>11</b>	<b>9</b>	<b>£11,905.00</b>
October	22	13	9	£12,850.00
November	8	5	3	£ 4,750.00
December	1	0	1	£0
<b>Quarter 3</b>	<b>31</b>	<b>18</b>	<b>13</b>	<b>£17,600.00</b>
January	1	0	1	£0
February	6	3	3	£3,550.00
March	6	4	2	£6,055.00
<b>Quarter 4</b>	<b>13</b>	<b>7</b>	<b>6</b>	<b>£9,605.00</b>
<b>Annual total</b>	<b>76</b>	<b>47</b>	<b>29</b>	<b>£52,500.00</b>

The Monitoring and Equalities Data below is taken from 42 evaluation forms received, with the percentage scores averaged across the 42 evaluations received.

#### Ward breakdown – Number of Events in Ward:

Ward Served	Number events in ward	Ward Served	Number events in ward
Bethnal Green	18	Mile End	9
Blackwall and Cubitt Town	1	Poplar	4
Bow East	5	Shadwell	7
Bow West	5	Spitalfields and Banglatown	38
Bromley North	3	St Dunstan's	4
Bromley South	1	St Katherine's and Wapping	0
Canary Wharf	4	St Peter's	13
Island Gardens	0	Stepney Green	2
Lansbury	2	Weavers	21
Limehouse	4	Whitechapel	10

#### Beneficiaries:

<b>Involvement</b>	
Participants	9,844
audience	198,516
artists	1,931
managers /organisers	378
<b>Total attendance</b>	<b>210,669</b>

#### Equalities Protected Characteristics:

White	
British	23%

Asian	
Asian British	6%

Black	
Caribbean	4%

Irish	1.5%
Irish Traveller	0%
Turkish / Cypriot	0.5%
Greek / Cypriot	0.5%
Gypsy Roma	0.5%
European	4%
Other	1%
Not Known	14%

Bangladeshi	19%
Indian	4%
Pakistani	1%
Mixed / Dual Heritage	1.5%
Chinese	1%
Vietnamese	0.5%
Other	0.5%
Not Known	13%

African	3%
Black British	3%
Somali	3%
Mixed / Dual Heritage	1.5%
Latin American	2.5%
Other ethnic group	0.5%
Preferred not to say	0%
Other	1.5%
Not Known	12.5%

<b>Disability</b>	
Alzheimer's	0.5%
Dementia	0.5%
Deaf / Partially Deaf	2.5%
Blind / Partially Sighted	0.5%
Physical Disability	2.5%
Learning Disability	4%
Not Known	67%

<b>Gender</b>	
Women	53.5%
Men	43%
Transgender	0.5%
<b>Pregnancy / Maternity</b>	
Pregnant	1%
Breastfeeding	0.5%
Not Known	86%

<b>Relationship Status</b>	
Civil Partnership	1%
Married	7%
Single	5%
Co-habiting	2%
Divorced	1%
Not Known	71%

<b>Age</b>														
0-4	5-9	10-14	15-19	20-24	25-29	30-34	35-39	40-44	45-49	50-54	55-59	60-64	65+	Not Known
3.5%	5.5%	6%	9%	8%	11%	9%	10%	9%	6.5%	8.5	4%	3%	4.5%	8.5%

<b>Religion</b>	
Agnostic	1.5%
No religion	4%
Christian	9%
Jewish	0.5%
Muslim	11%
Buddhist	0.5%
Sikh	1%
Hindu	5%
Humanist	0.5%
Another religion	0.5%
Not Known	65%

<b>Sexual Orientation</b>	
Heterosexual	25%
Lesbian	1%
Gay	1.5%
Bisexual	1%
Not Known	70%

## **APPENDIX I**

### **Event Fund 1516**

#### **Strategic Alignment**

The Community Plan provides the long-term vision for the borough, articulating local aspirations, needs and priorities. It informs all other strategies and delivery plans of the council and its partnership, including the council's Strategic Plan. The plan has been developed in consultation with local residents and service users, community and voluntary sector organisations, and a range of representative groups and forums, as well as members of the council. It outlines how the council and its partners will work together to improve the lives of all those who live and work in the borough, and continues the existing focus on tackling poverty and social exclusion in Tower Hamlets.

The Community Plan incorporates a set of high level and cross-cutting priorities with the aim of making a real difference in these areas over the lifetime of the plan.

It is the objective of the Event Fund to help support the Community Plans outcomes and contribute towards its five themes. The five community plan themes are:

**A Great Place to Live** - Tower Hamlets will be a place where people live in quality affordable housing, located in clean and safe neighbourhoods served by well-connected and easy to access services and community facilities.

**A Prosperous Community** - Tower Hamlets will be a place where everyone, regardless of their background and circumstances, has the aspiration and opportunity to achieve their full potential through education and vibrant local enterprise.

**A Safe and Cohesive Community** - Tower Hamlets will be a safer place where people feel safer, get on better together and difference is not seen as threat but a core strength of the borough.

**A Healthy and Supportive Community** - Tower Hamlets will be a place where people are supported to live healthier, more independent lives and the risk of harm and neglect to vulnerable children and adults is reduced.

The Community Plan prioritises equality, cohesion and community leadership through the theme of One Tower Hamlets. Through this theme the council and its partners are committed to reducing inequalities, supporting cohesion and providing strong community leadership. The Event Fund is a distinct allocation from the Tower Hamlets Mainstream Grants budget and exists to provide small grants for high quality public events and festivals, which are accessible to, and of benefit to the community. The aim of the Arts Fund is to support a range of activities and events to promote the One Tower Hamlets principles across the borough, which are:

- Tackling Inequality
- Strengthening Community Cohesion and,

- Building Community Leadership

The events are expected to achieve the following:

- A programme of arts and events activities that include credible methods of delivery to reach a wide audience and promote the One Tower Hamlets principles;
- Produce promotional materials and identify channels to use these events and activities to effectively promote messages which celebrate the rich diversity of all communities within Tower Hamlets;
- Reach a wide range of people throughout the events programme, providing information about anticipated attendance, including from people from a range of different backgrounds and ages, across the 9 protected equality groups where appropriate.

The projects are expected to demonstrate:

**Administration and management of events**

- An engaging programme of events through a combination of directly delivered events and events which are delivered in partnership with other groups or community organisations.

**A robust process for collaborating with community groups or organisations**

- Evidence they have a strong approach to partnership working and robust partnership processes in place when funding other local organisations to deliver events on its behalf.

**A strong understanding of equality, including:**

- Understanding of the council's commitment to equality through the Community Plan and ideally, also some understanding of the council's commitment across the protected characteristics as detailed in the Single Equality Framework.
- That the essence and values of the lead organisation are set by those who use the service. Staff and board members must be representative of the target audience.
- A track record of reaching a range of local residents from diverse backgrounds, living across the borough.
- An understanding of what types of events are most suitable to achieve equality outcomes and how their chosen delivery method will reach the intended client group.

- A proposal that outlines what issues or topics will be addressed through the events, why these have been selected and how they help the council to achieve the One Tower Hamlets principles.

### **Monitoring & evaluation**

- Organisations will be expected to have a system in place to measure the outputs and outcomes by the protected characteristics as set out in the Public Sector Equality Duty where relevant and appropriate.

The Event Fund also contributes towards the following strands of the Mayor's key priorities:

- Regeneration and the creation of Sustainable Communities;
- Creating Jobs and supporting the growth of the Local Economy;
- Young People and Schools;
- Older People and Health;
- Community Safety and Community Cohesion;
- Environment and Public Realm; and
- Arts, Heritage, Leisure and Culture.

**This page is intentionally left blank**

# Equality Analysis (EA)

Financial Year  
**2015/16**

## Section 1 – General Information (Aims and Objectives)

Name of the report

Event Fund: Annual Report on Event Fund Awards 2015-16

This is to analyse the implementation of the Event Fund during the period of the financial year of 2015/16.

See Appendix  
**A**

Current decision  
rating



Service area:  
CLC

Team name:  
Culture, Learning and Leisure

Service manager:  
Shazia Hussain, Service Head, Culture, Learning and Leisure

Name and role of the officer completing the EA:  
Alison Denning, Festival and Events Officer

## Section 2 – Evidence (Consideration of Data and Information)

What initial evidence do we have which may help us think about the impacts or likely impacts on service users or staff?

The service collects the following data:

1. Protected characteristics that the events intended to focus on. This information was collected by the evaluation form.
2. Equalities data of people who benefited from the project in percentage. This information is collected by the successful applicants and included in the event evaluation form. The form requires the event organisers to specify if the number is actual or estimate.

### 1. Protected characteristics that the events intended to focus on

All the 45 events that were funded during this period focussed on at least one of the protected characteristics. The numbers of events that focused or part focused on each protected characteristic are as the table below.

Race	Age	Gender	Religion or belief	Disability	Gender reassignment	Sexual orientation	Marriage Civil partnership	Pregnancy maternity
25	21	6	11	7	1	3	4	2

### 2. Equality data of people who benefited from the events

42 out of 45 organisations have submitted the evaluation form including the equality data of people who benefited from the events to the service. The details of the returned data are as attached Appendix C: Applications Monitoring 1516.

The data of only three events, 'Fright Flicks', "Street Life" and "Angels in the Park" are based on the actual survey results.

"Fright Flicks" results are based on 65 respondents (27% of their beneficiaries). "Street Life" does not indicate if the entire beneficiaries or a sample. "Angels in the Park" did not include Race in their survey, so the Race monitoring statistics are based on estimates.

The data of 13 events were identified as based on estimates, the data of 26 events were not identified as actual or estimate, and 3 have not been received at this point. Although the given data suggest that people from various backgrounds participated in the events, we are unable to analyse the data further.

### **Section 3 – Assessing the Impacts on the 9 Groups**



Target Groups	Impact – Positive or Adverse	Reason(s)
Race	Positive	25 events targeted this group. The given data suggest that a range of communities of this group participated in the events.
Disability	Positive	7 events targeted this group. The given data shows that this group participated in at least 7 events during this period.
Gender	Positive	6 events targeted this group. The given data suggest that both male and female participated in the events.
Gender Reassignment	Positive	One event targeted this group. The given data show some trans people participated in the events.
Sexual Orientation	Positive	3 events targeted this group. The given data suggest that this group participated in the events.
Religion or Belief	Positive	10 events targeted this group. The given data suggest that different groups participated in the events.
Age	Positive	21 events targeted this group. The given data suggest that different age groups participated in the events.
Marriage and Civil Partnerships.	Positive	4 events targeted this group. The given data suggest that people with various status of this group participated in the events.
Pregnancy and Maternity	Positive	2 events targeted this group. The given data suggest that people of this group participated in the events.
Other Socio-economic Carers		

## Section 4 – Mitigating Impacts and Alternative Options

N/A

From the analysis and interpretation of evidence in section 2 and 3 - Is there any evidence or view that suggests that different equality or other protected groups (inc' staff) could be adversely and/or disproportionately impacted by the proposal?

Yes?

No?

If yes, please detail below how evidence influenced and formed the proposal? For example, why parts of the proposal were added / removed?

*(Please note – a key part of the EA process is to show that we have made reasonable and informed attempts to mitigate any negative impacts. An EA is a service improvement tool and as such you may wish to consider a number of alternative options or mitigation in terms of the proposal.)*

*Where you believe the proposal discriminates but not unlawfully, you must set out below your objective justification for continuing with the proposal, without mitigating action.*

## Section 5 – Quality Assurance and Monitoring

N/A

Have monitoring systems been put in place to check the implementation of the proposal and recommendations?

Yes?

No?

How will the monitoring systems further assess the impact on the equality target groups?

Does the policy/function comply with equalities legislation?

(Please consider the [OTH objectives](#) and [Public Sector Equality Duty](#) criteria)

Yes?

No?

If there are gaps in information or areas for further improvement, please list them below:

How will the results of this Equality Analysis feed into the performance planning process?

## Section 6 - Action Plan

As a result of these conclusions and recommendations what actions (if any) **will** be included in your business planning and wider review processes (team plan)? Please consider any gaps or areas needing further attention in the table below the example.

Recommendation	Key activity	Progress milestones including target dates for either completion or progress	Officer responsible	Progress
<b>Example</b>				
1. Better collection of feedback, consultation and data sources	1. Create and use feedback forms. Consult other providers and experts	1. Forms ready for January 2010 Start consultations Jan 2010	1.NR & PB	
2. Non-discriminatory behaviour	2. Regular awareness at staff meetings. Train staff in specialist courses	2. Raise awareness at one staff meeting a month. At least 2 specialist courses to be run per year for staff.	2. NR	

Page 73

Recommendation	Key activity	Progress milestones including target dates for either completion or progress	Officer responsible	Progress
1 Better collection of feedback	1 Evaluation & feedback form being moved to online system for 1617 should improve quality of data received	1 Online form will be ready for June 2016 when first event evaluations will be due Successful applicants will be given information required with acceptance pack.	1 AD / NSJ	1 Evaluation form currently being uploaded onto online system
2 Targeted marketing and outreach for the Event Fund	2 Raise awareness through Social media, web, Arts online newsletter,	2 Identify priority areas and incorporate in criteria and guidelines for Event Fund 1617	AD	Guidelines and Criteria for 1617

highlighting priority protected characteristic areas	THCVS networks, print media, email	and create awareness campaigns on quarterly basis based on need.		already up and running and 1 <sup>st</sup> quarter of EF applications received. Assessment needed to look at priority areas
--	------------------------------------	--	--	---



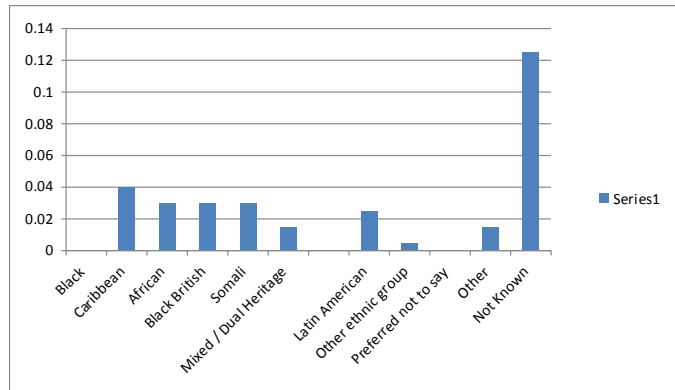
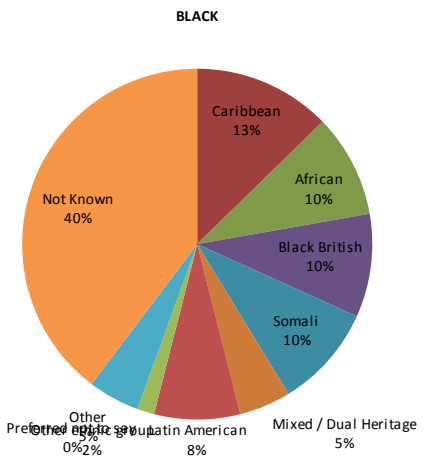
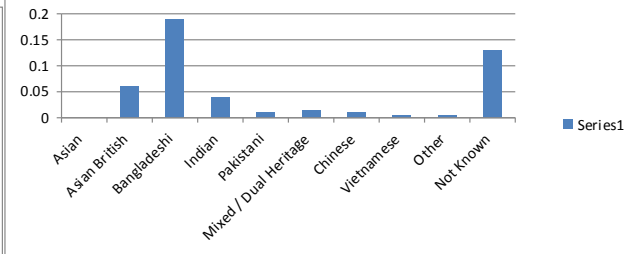
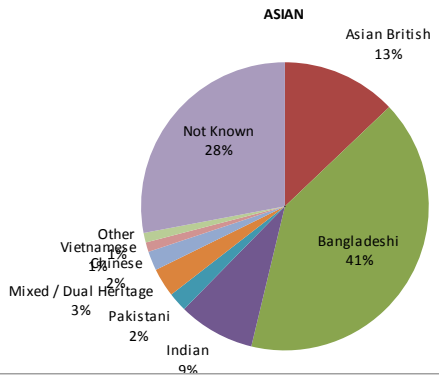
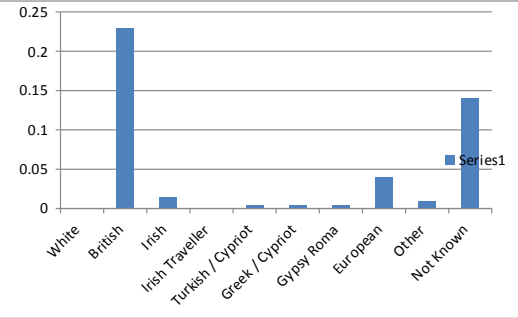
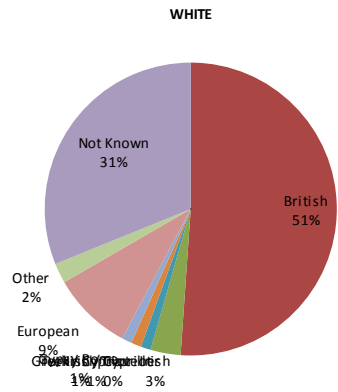
**This page is intentionally left blank**

APPENDIX K

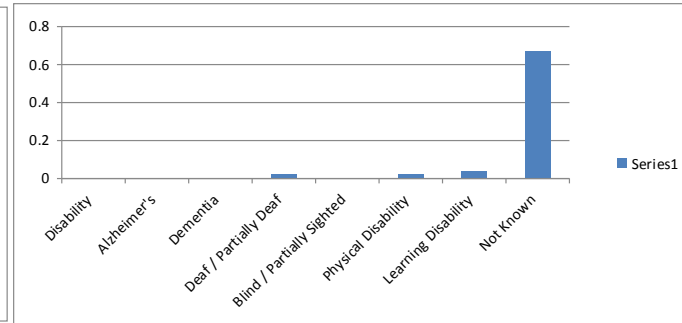
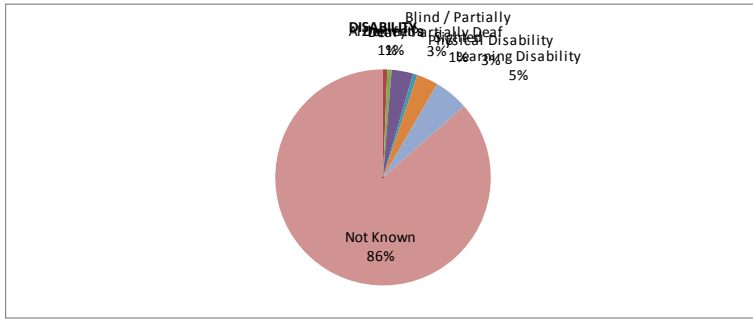
White	
British	23%
Irish	1.50%
Irish Traveller	0%
Turkish / Cypriot	0.50%
Greek / Cypriot	0.50%
Gypsy Roma	0.50%
European	4%
Other	1%
Not Known	14%

Asian	
Asian British	6%
Bangladeshi	19%
Indian	4%
Pakistani	1%
Mixed / Dual Heritage	1.50%
Chinese	1%
Vietnamese	0.50%
Other	0.50%
Not Known	13%

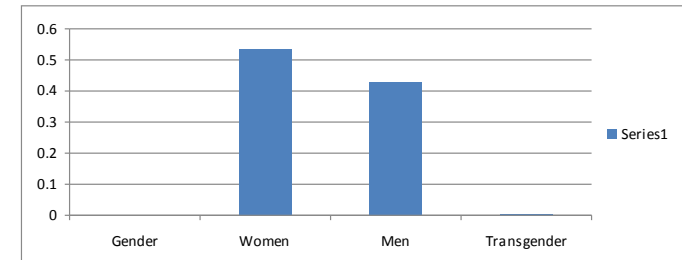
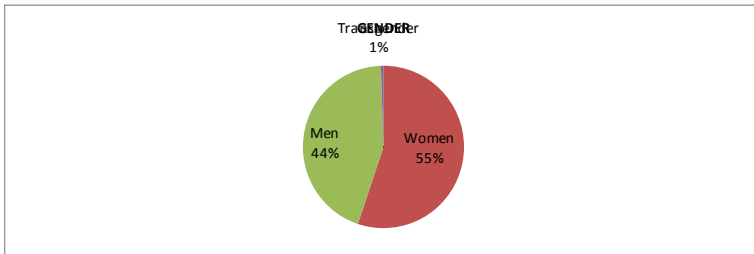
Black	
Caribbean	4%
African	3%
Black British	3%
Somali	3%
Mixed / Dual Heritage	1.50%
Latin American	2.50%
Other ethnic group	0.50%
Preferred not to say	0%
Other	1.50%
Not Known	12.50%



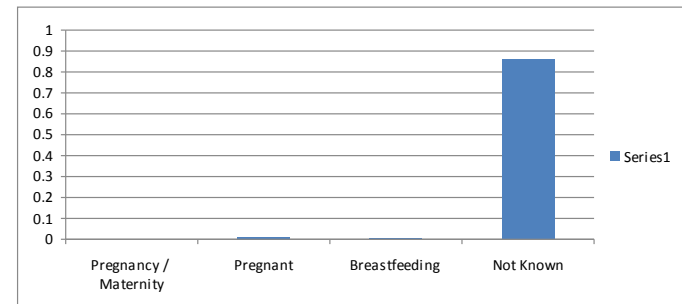
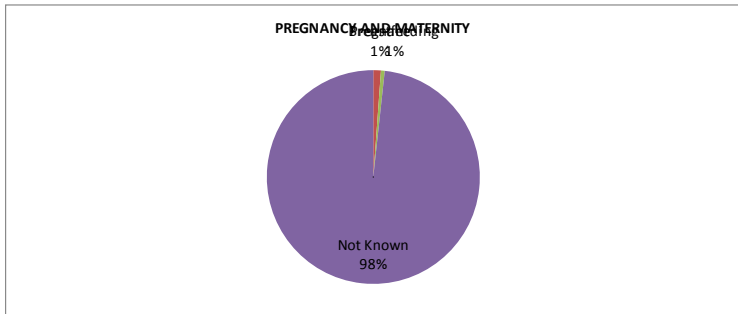
Disability	
Alzheimer's	0.50%
Dementia	0.50%
Deaf / Partially Deaf	2.50%
Blind / Partially Sighted	0.50%
Physical Disability	2.50%
Learning Disability	4%
Not Known	67%



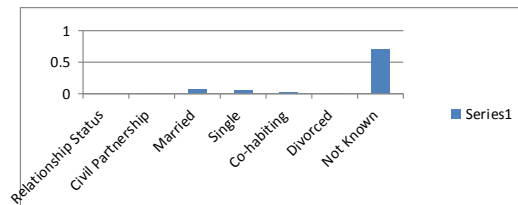
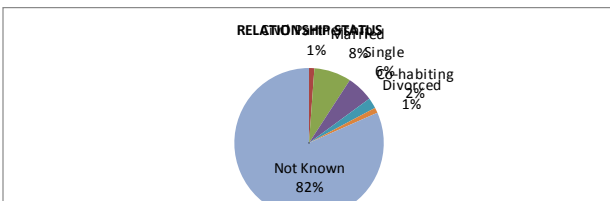
Gender	
Women	53.50%
Men	43%
Transgender	0.50%



Pregnancy / Maternity	
Pregnant	1%
Breastfeeding	0.50%
Not Known	86%

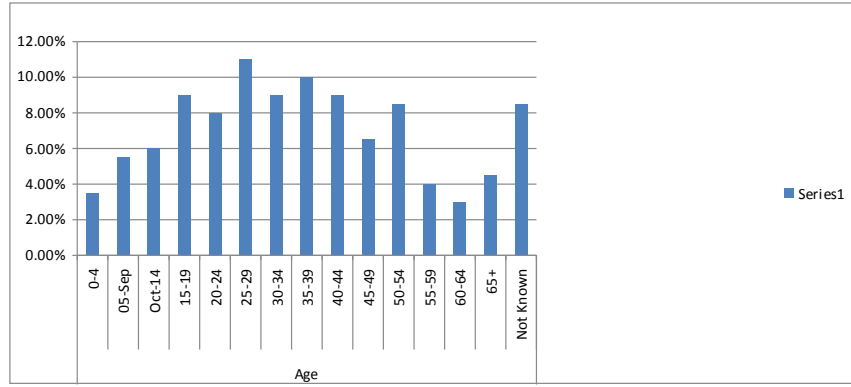
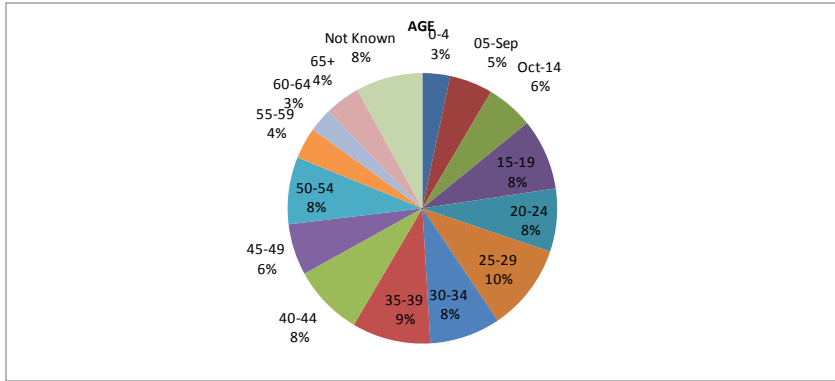


Relationship Status	
Civil Partnership	1%
Married	7%
Single	5%
Co-habiting	2%
Divorced	1%
Not Known	71%

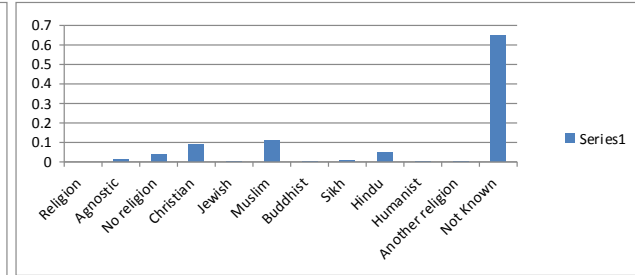
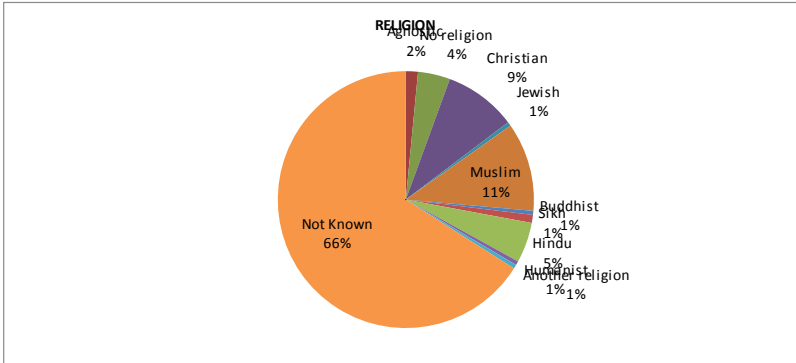




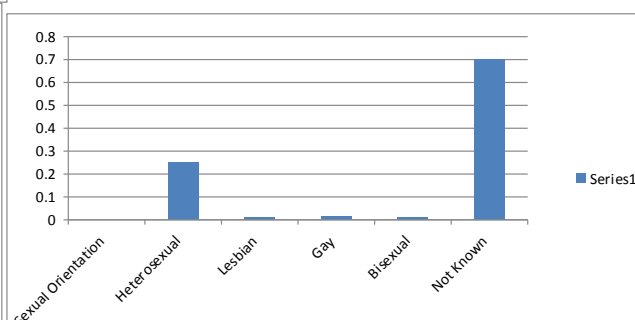
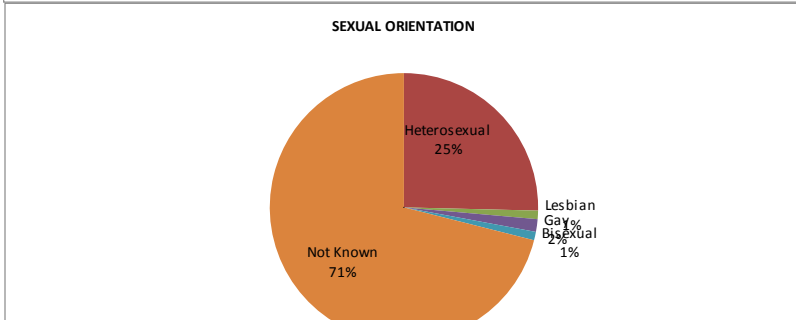
Age	0-4	05-Sep	Oct-14	15-19	20-24	25-29	30-34	35-39	40-44	45-49	50-54	55-59	60-64	65+	Not Known
	3.50%	5.50%	6%	9%	8%	11%	9%	10%	9%	6.50%	8.50%	4%	3%	4.50%	8.50%



Religion	Percentage
Agnostic	1.50%
No religion	4%
Christian	9%
Jewish	0.50%
Muslim	11%
Buddhist	0.50%
Sikh	1%
Hindu	5%
Humanist	0.50%
Another religion	0.50%
Not Known	65%



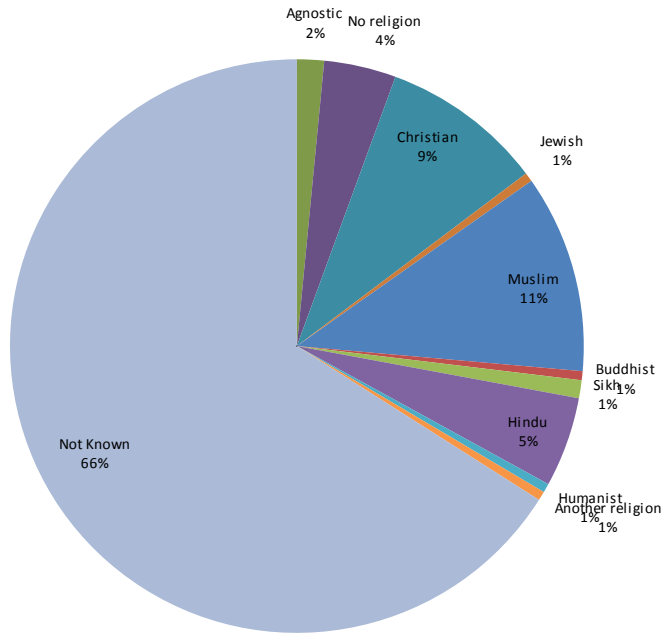
Sexual Orientation	Percentage
Heterosexual	25%
Lesbian	1%
Gay	1.50%
Bisexual	1%
Not Known	70%



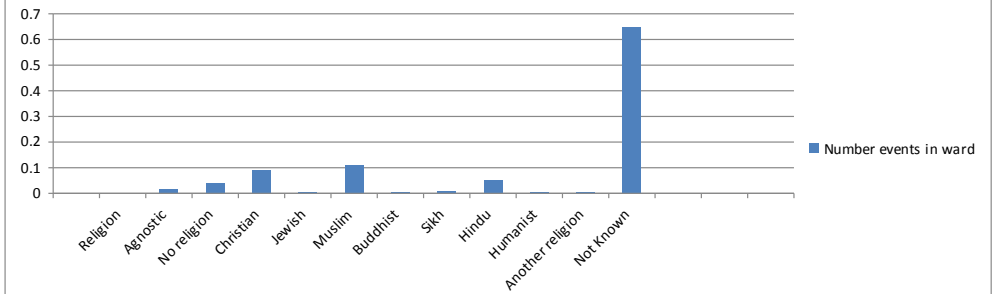


Ward Served	Number events in ward	Ward Served	Number events in ward
Bethnal Green	18	Mile End	9
Blackwall and Cubitt Town	1	Poplar	4
Bow East	5	Shadwell	7
Bow West	5	Spitalfields and Banglatown	38
Bromley North	3	St Dunstan's	4
Bromley South	1	St Katherine's and Wapping	0
Canary Wharf	4	St Peter's	13
Island Gardens	0	Stepney Green	2
Lansbury	2	Weavers	21
Limehouse	4	Whitechapel	10

Number of events in ward



Number of events in ward



## APPENDIX L: EQUALITY ANALYSIS QUALITY ASSURANCE CHECKLIST

<b>Name of 'proposal' and how has it been implemented</b> (proposal can be a policy, service, function, strategy, project, procedure, restructure/savings proposal)	<b>Event Fund Applications for Events taking place in financial year 2015/16</b>
<b>Directorate / Service</b>	<b>CLC/ Culture, Learning and Leisure</b>
<b>Lead Officer</b>	<b>Steve Murray, Head of Arts, Parks and Events</b>
<b>Signed Off By (inc date)</b>	
<b>Summary – to be completed at the end of completing the QA (using Appendix A)</b> (Please provide a summary of the findings of the Quality Assurance checklist. What has happened as a result of the QA? For example, based on the QA a Full EA will be undertaken or, based on the QA a Full EA will not be undertaken as due regard to the nine protected groups is embedded in the proposal and the proposal has low relevance to equalities)	<div style="display: flex; align-items: center; margin-bottom: 10px;"> <div style="width: 20px; height: 20px; background-color: green; margin-right: 10px;"></div> <div><b>Proceed with implementation</b></div> </div> <p>An Equality Analysis is attached.</p>

Page 81

Stage	Checklist Area / Question	Yes / No / Unsure	Comment (If the answer is no/unsure, please ask the question to the SPP Service Manager or nominated equality lead to clarify)
<b>1</b>	<b>Overview of Proposal</b>		
a	Are the outcomes of the proposals clear?	Yes	Annual Report showing the awards made from the Event Fund 1516.

b	Is it clear who will be or is likely to be affected by what is being proposed (inc service users and staff)? Is there information about the equality profile of those affected?	Yes	An Equality Analysis (Appendix K) identifies the positive impact on the protected characteristics.  Monitoring data included in the Evaluation Form provide an audience profile.  The evaluation highlights benefits for residents, including involving equalities groups (e.g. young people, older people, families, under-represented communities) and enhancing cross-cultural understanding and cohesion.
<b>2</b>	<b>Monitoring / Collecting Evidence / Data and Consultation</b>		
a	Is there reliable qualitative and quantitative data to support claims made about impacts?	Yes	Evaluation / monitoring forms reflect this data.
	Is there sufficient evidence of local/regional/national research that can inform the analysis?	Yes	The applicants provide necessary information by completing Events fund application (Appendix A).
b	Has a reasonable attempt been made to ensure relevant knowledge and expertise (people, teams and partners) have been involved in the analysis?	Yes	The service have evaluated the data and information provided by the applicants and recommended events making high scores.
c	Is there clear evidence of consultation with stakeholders and users from groups affected by the proposal?	Yes	Covered in application process
<b>3</b>	<b>Assessing Impact and Analysis</b>		
a	Are there clear links between the sources of evidence (information, data etc) and the interpretation of impact amongst the nine protected characteristics?	Yes	Appendix A 'Event Fund Application Form' includes expected benefits and impact on the different protected characteristics. Appendix B & M Assessment Questions and Score Sheet, provide interpretation of impact against different protected characteristics.
b	Is there a clear understanding of the way in which proposals applied in the same way can have unequal impact on different groups?	Yes	See above.
<b>4</b>	<b>Mitigation and Improvement Action Plan</b>		
a	Is there an agreed action plan?	Yes	The report is retrospective, however the Equalities Data (Appendix K) highlights an action plan for increasing outreach for the Equalities 9 protected Characteristics.

b	Have alternative options been explored	Yes	Applications which did not meet the criteria and priorities outlined in Appendix A were not successful.
<b>5</b>	<b>Quality Assurance and Monitoring</b>		
a	Are there arrangements in place to review or audit the implementation of the proposal?	Yes	The fund is reviewed annually along with its criteria and how it is marketed
b	Is it clear how the progress will be monitored to track impact across the protected characteristics??	Yes	The successful applicants will be asked to provide a completed evaluation form (Appendix E).
<b>6</b>	<b>Reporting Outcomes and Action Plan</b>		
a	Does the executive summary contain sufficient information on the key findings arising from the assessment?	Yes	

**This page is intentionally left blank**

**Event Fund Assessment score sheet**

<b>Application No:</b>				<b>Applicant:</b>								<b>Event Date</b>		
<b>Initials of Assessor</b>				<b>Event Name:</b>								<b>Assessment date</b>		
Crite ria	Sco re	Crit eria	Scor e	Crit eria	Sco re	Crit eria	Scor e	Crit eria	Sco re	Crit eria	Sco re		Total score out of 40	Funding Amount
<b>1</b>		<b>2</b>		<b>3</b>		<b>4</b>		<b>5</b>		<b>6</b>				£
<b>Score 1 = very poor; 2 = Poor / meets some criteria; 3 = Acceptable; 4 = Good; 5 = Excellent</b>														
<b>Notes (including reasons for declining)</b>														

	<p><b>ELIGIBILITY</b> Is the organisation eligible? <span style="float: right;">NO</span>  e.g. arts project, not-for-profit organisation, event in TH, submitted on time, contributes to TH Community Plan, open to the general public, affordable ticket price..</p>
<b>1</b>	<p><b>About the Organisation: (maximum score 5)</b>  a) demonstrates a strong track record of delivery of the type of project being proposed and the listed cultural forms  b) Is there any evidence of a clear track record of working in Tower Hamlets before?  c) Can we be confident that work will be completed as planned?  d) Not funded before</p>
<b>2</b>	<p><b>Event Content (maximum score 5)</b></p>
<b>3</b>	<p><b>Need / Benefit (maximum score 5)</b></p>
<b>4</b>	<p><b>Partnerships (maximum score 5)</b></p>

<b>5</b>	<b>Outcomes (maximum score 5)</b>
<b>6</b>	<b>Value for Money (maximum score 5)</b>



APPENDIX N		UNSUCCESSFUL APPLICATIONS TO THE EVENT FUND 1516								
No	Event Name	Event Date	Organisation name	Venue	Ward	est audience	Event Description	Amount requested	Total budget	
13	Strong Back Tales	16-May-15	Strongback Productions	Rich Mix	WEAVERS	80	untold stories of Bangladeshi women.	£ 800.00	£ 3,333.00	
16	Cuba Fantastique	10-Jul-15	Docklands Sinfonia	St Anne's Church, 5 Newell Street, Limehouse	LIMEHOUSE	300-350	Concert with programme of Cuban music - including free pre-concert talk with Cuban guitarist.	£ 1,897.00	£ 17,514.00	
17	Show Dance Festival	11-12 July 2015	Show Dance Company	Brady Arts Centre	SPITALFIELDS AND BANGLATOWN	550	2 day event with a range of dance workshops, talks, stalls and performances.	£ 1,494.00	£ 5,244.00	
18	Razor Sharp	17-Jul-15	Sandpit Arts	Rich Mix	WEAVERS	267	Arab women artists (three writers, one director, 2 actresses) coming together to tackle stereotypes around the Arab and the Muslim world through comedy.	£ 1,500.00	£ 8,785.00	
19	Neemai Geeti & Vaishnav Sangeet	19-Jul-15	RadhaRaman Society	Rich Mix	WEAVERS	209	Bengali folk music and folk dance based on the Indian philosophical movement of Vaishnavism.	£ 2,000.00	£ 2,800.00	
22	Stepney Green Fair 2015	26-Jul-15	Stifford Centre	Stepney Green Park	STEPNEY GREEN	4,000	Annual community event with local talents, food, children's rides, games, health info, stalls, crafts, community engagement and sports activity.	£ 2,500.00	£ 12,760.00	
26	Me & Mum: Stories of Childhood	July- August 2015	deep:black	St Mary's Community Hall (Cable Street) and Mile End Arts Pavilion	BOW WEST, SHADWELL	130	Series of workshops exploring relationships between female family members followed by exhibition.	£ 2,500.00	£ 29,790.00	
29	MoveMe	08-Aug-15	MoveMe Dance	Roof Garden, Canary Wharf	CANARY WHARF	75	Participatory dance event for non-dancers as part of the launch season for the new performance area of Canary Wharf Roof Garden.	£ 500.00	£ 1,600.00	
31	The Jungle Book	7-18 August 2015	Open Book Theatre Productions Ltd	Idea Stores Cubitt / Bow / Watney / Whitechapel / C.Wharf	CANARY WHARF, BOW WEST, SPITALFIELDS AND BANGLATOWN, SHADWELL	442	Free adaptation of The Jungle Book for 5-15 year olds in Idea Stores.	£ 1,800.00	£ 21,418.00	
32	Bengali Cultural Festival	12-Sep-15	Udichi Shilpi Gosthi	Brady Arts Centre	SPITALFIELDS AND BANGLATOWN	600	Annual event celebrating Bengali literature and culture: poets, singers, dancers and writers.	£ 2,500.00	£ 5,850.00	
37	Black History Month Celebration Launch	2-3 October 2015	Grand Union Music Street Theatre	St John on Bethnal Green	BETHNAL GREEN	1000	BHM: Participatory, collaborative open event for BHM arts organisations in the borough.	£ 2,500.00	£ 3,650.00	
38	The Altab Ali Story	1-29 November	Swadhinata Trust	Brady Arts Centre	SPITALFIELDS AND BANGLATOWN	160	SoBD: play based on the true story of the death of Altab Ali.	£ 1,000.00	£ 18,611.00	
39	A Fool's Paradise	Oct/Nov tbc	AAA 4 Strike 4 Success Limited	Brady Arts Centre	SPITALFIELDS AND BANGLATOWN	500	BHM: musical play about the mass migration from the Caribbean to England in the 1950s.	£ 2,000.00	£ 3,678.00	
43	Always Unfinished	23-27 November	The Filim Company	The Space	ISLAND GARDENS	400	SoBD: play looking at challenges faced by young people pursuing a career in the arts.	£ 1,500.00	£ 12,328.00	
44	How to Write a Play	October 2015	Talawa Theatre Co	Brady Arts Centre (TBC)	SPITALFIELDS AND BANGLATOWN	50	BHM: free workshops teaching playwriting with a BME focus.	£ 1,094.00	£ 1,564.00	
45	Dampati (The Couple)	08-Nov-15	Essex Indians	Rich Mix	WEAVERS	250	SoBD: satirical play about intergenerational relationships and conflicts of interest. Bengali with English subtitles.	£ 1,500.00	£ 2,740.00	

48	Black History Icons	5-31 October 2015	Bonner Primary School	Bonner Primary School	BETHNAL GREEN, MILE END	680	BHM: series of school workshops using 2 external companies.	£ 2,000.00	Undisclosed
51	Drunken Nights IV	22 Oct, 26 Nov, 24 Mar	Drunken Chorus	The George Tavern	STEPNEY GREEN	300	Free arts and performance events over three nights in The George Tavern.	£ 1,000.00	£ 17,952.50
55	Concerning Violence screening & Q&A	Oct 2015	Daily Life Ltd	Lime Wharf	ST PETER'S	80	BHM: Screening of archive driven film exploring the struggles for independence of African countries, followed by Q&A.	£ 1,400.00	£ 1,550.00
56	Save Rubyyy Jones (resents: Blacksploitation	24-Oct-15	Arcola Theatre Production Company	Rich Mix	WEAVERS	121	BHM: educationl theatrical variety showing consisting of black LGBTQIA+ performers.	£ 2,100.00	£ 4,660.00
57	This is the Way I See It!	5-9 October 2015	The Stepney Partnership	Mile End Art Pavilion	BOW WEST	969	Exhibition of work from 8 primary schools and one secondary school in the Stepney area, with accompanying workshops.	£ 1,500.00	£ 4,930.00
59	Civilised Cinema: the fight for equal rights on screen	6 & 20 October 2015	The New Black Film Collective	Genesis Cinema	BETHNAL GREEN	250	Free film season commemorating the recent anniversaries of the civil rights movement in the UK and the US.	£ 1,500.00	£ 2,500.00
63	Docklands Sinfonia Tiwer Hamlets Childrens Concerts	15-Dec-15	Docklands Sinfonia	The Great Hall, QMUL	BETHNAL GREEN	1589	2 free concerts of a symphony orchestra playing A Midsummer Nights Dream for Key Stage 2 (primary school) students and school staff.	£ 1,488.09	£ 8,798.09
64	Sound Steps: Introduction to inclusive Music Making	4th - 28th Jan 2016	Drake Music	Wallmore Primary School E14 0EW, Mayflower Primary E14 6DU, Bygrove Primary School E14 6DN	POPLAR, LANSBURY, LANSBURY	50	introduction to accessible music making workshops in schools with TH Special advisory teacher team. 50% disabled young people in mainstream education and 50% non-disabled young people. 4 x weekly workshops in each school	£ 1,544.00	£ 5,360.00
65	Hidden Histories	27-Feb-15	FoTHCP	Tower Hamlets Cemetery Park	MILE END	499	Family & local history drop in day centred on WW1.	£ 2,000.00	£ 8,200.00
66	Vietnamese / Chinese New Year	21-Feb-15	Community of Refugees from Vietnam - East London	St Nicholas Church	LANSBURY	150	Free Vietnamese / Chinese New Year event with activities such as lion dance, martial arts performance, karaoke and raffle draw.	£ 2,500.00	£ 2,500.00
67	Made Visible	22-Feb-16	The Yard Theatre	The Yard Theatre	BOW EAST	1500	Play exploring the "Invisibility of Whiteness" - the power and privilege associated with being white. With workshops and post-show discussions.	£ 2,500.00	£ 52,436.00
70	A New Home	1-23 Feb 2016	Art Catcher Collective	Mile End Art Pavilion	BOW WEST	2000	Multimedia art exhibition reaching out to migrants and refugees.	£ 1,885.00	£ 3,985.00
73	Bancroft Elderly Club Open Day	26-Mar-16	Bancroft Elderly Group	Bancroft TMC	BETHNAL GREEN	50	Open day for residents of Bancroft and surrounding area with health advisors and other local stakeholders.	NOT STATED	£ 1,500.00
74	Oral History Archive	25 Mar - 1 Sep 2016	Nomad Projects	Multiple venues	ALL	5000	Project culminating in a free online website archive or local stories	£ 2,000.00	£ 6,000.00